

Industry Credentials, Concentration Sequences, and Career Clusters

Legal Administration (6736)

Concentration Sequences:

*A combination of this course and those below, equivalent to two 36-week courses, is a **concentration sequence**. A **program completer** is a student who has met the requirements for a CTE concentration sequence and all other requirements for high school graduation or an approved alternative education program. Students wishing to complete a specialization may take additional courses based on their career pathways.*

- Accounting
- Accounting, Advanced
- Business Law (18 Weeks)
- Business Law (36 Weeks)
- Business Management (18 Weeks)
- Business Management (36 Weeks)
- Computer Information Systems (18 Weeks)
- Computer Information Systems (36 Weeks)
- Computer Information Systems, Advanced (18 Weeks)
- Computer Information Systems, Advanced (36 Weeks)
- Design, Multimedia, and Web Technologies (18 Weeks)
- Design, Multimedia, and Web Technologies (36 Weeks)
- Design, Multimedia, and Web Technologies, Advanced (18 Weeks)
- Design, Multimedia, and Web Technologies, Advanced (36 Weeks)
- Digital Applications (18 Weeks)
- Digital Applications (36 Weeks)
- Information Technology Fundamentals
- International Baccalaureate Business Management
- International Baccalaureate Information Technology in a Global Society
- Office Administration (18 Weeks)
- Office Administration (36 Weeks)
- Office Specialist III-Preparation
- Office Specialist II-Preparation
- Office Specialist I-Preparation

- Principles of Business and Marketing (18 Weeks)
- Principles of Business and Marketing (36 Weeks)

Career Clusters, Career Pathways, and Occupations:

- Business Management and Administration
 - Administrative Support
 - Administrative Assistant
 - Court Reporter
 - Legal Assistant
 - Office Manager
 - Paralegal
 - Records Processing Assistant
 - Business Information Management
 - Administrative Assistant
 - Customer Service Representative
 - Executive Assistant
 - Paralegal
 - Receptionist
 - Word Processor
- Government and Public Administration
 - Foreign Service
 - Diplomatic Courier
 - Foreign Service Worker
 - Interpreter/Translator
 - Governance
 - Legislative Aide
 - Legislator
 - Lobbyist
 - National Security
 - Combat Specialty Officer
 - Military Enlisted Personnel
 - Military Intelligence Specialist
 - Military Officer
 - Special Forces Personnel
 - Planning
 - Actuarial Analyst
 - Economic Development Coordinator

- Economist
 - Interviewer
 - Urban and Regional Planner
- Public Management and Administration
 - Court Clerk
 - Eligibility Specialist
 - Government Accountant/Auditor
 - Mail Carrier
 - Postal Service Clerk
 - Postmaster/Mail Superintendent
- Regulation
 - Aviation Inspector
 - Compliance Officer
 - Environmental Compliance Inspector
 - Financial Analyst
 - Financial Manager
 - Private Detective, Investigator
 - Transit Vehicle Inspector
- Revenue and Taxation
 - Compliance Officer
 - Financial Analyst
 - Financial Manager
 - Real Estate Appraiser
 - Revenue Agent
- Information Technology
 - Information Support and Services
 - Administrative Assistant
 - Customer Service Representative
 - Executive Assistant
 - Paralegal
 - Receptionist
 - Word Processor
- Law, Public Safety, Corrections and Security
 - Legal Services
 - Administrative Assistant
 - Court Reporter
 - Customer Service Representative
 - Legal Assistant

- Office Manager
- Paralegal
- Receptionist
- Records Processing Assistant