DATE: January 13, 2021

TO: Division Superintendents

FROM: James F. Lane, Ed.D., Superintendent of Public Instruction

SUPT'S EMAIL: College, Career, and Civic Readiness Indicator Frequently Asked Questions

The College, Career and Civics Readiness Indicator (CCCRI) is scheduled to be part of accreditation ratings starting in the 2022-2023 accreditation year based on data from the 2021-2022 graduating cohort. As a reminder, this is a cohort based calculation. Therefore, schools have multiple years to provide students experiences that would positively affect the CCCRI.

As schools and divisions prepare for the CCCRI to be included in accreditation ratings, many questions surrounding the various components of the indicator have been received. The attached CCCRI Frequently Asked Questions document has been created to address these questions.

If you have questions concerning CCCRI, please contact Julie Molique, Director of Accountability, at Accountability@doe.virginia.gov.

Attachment

# Virginia Department of Education
## College, Career, and Civic Readiness Indicator
## Frequently Asked Questions

**General Information:**

**How can a student receive credit for the College, Career, and Civics Readiness Indicator (CCCRI) for the school?**

There are four ways a student can count positively in a school's CCCRI. These components are:
1. Credit for an Advanced Placement (AP), International Baccalaureate (IB), Cambridge, or dual enrollment course,
2. Career and Technical Education (CTE) finisher (earned two or more standard credits for a state-approved sequence in a CTE program) with a CTE credential,
3. Completion of a Work-Based Learning (WBL) experience, or
4. Completion of a service-learning experience.

**Will a student count multiple times for the CCCRI if they meet the requirements for multiple components (e.g., AP and WBL)?**

No, each student only counts once in the numerator and denominator.

**Is there data available that shows what components within the CCCRI a student has earned?**

Additional fields have been added to the OGR Cohort List report that indicate what CCCRI components each student has earned within a given school and cohort. This report can be accessed from the On-time Graduation Rate (OGR) application in the Single Sign-on for Web Systems portal (SSWS).

**Work-Based Learning Component:**

**Are WBL experiences the same for CTE, School Accreditation, and Graduation?**

WBL is described and used in slightly different ways for these three areas:

| Area | Source | Use |
|---|---|---|
| CTE | Is included as an indicator in Virginia's Perkins V plan | For federal and state reporting |
| School Accreditation | Standards of Accreditation | As a component of the College, Career, and Civic Readiness Indicator |

| Area | Source | Use |
|------|--------|-----|
| Graduation | Standards of Accreditation graduation requirements (standard and advanced studies diplomas) for students who were first time 9th graders in 2018-2019 and beyond | Requires that students are provided opportunities tied to instruction to obtain workplace skills through experiences such as internships, externships, credentialing and blended learning which may be offered for credit toward graduation |

**Can WBL or service learning experiences that students participate in their community or outside of school-sponsored events be counted as meeting these components to be included in the CCCRI?**

No, the indicator must reflect curriculum and monitored experiences provided to the student by the school. Accreditation is intended to be a comprehensive view of school quality and that includes CCCRI opportunities provided by and supervised by the school in conjunction with a student's coursework.

**Do WBL opportunities have to be associated with a CTE course to be included in CCCRI?**

No, WBL codes can be associated with any course. WBL codes for CTE courses must follow guidelines outlined in the CTE High-Quality Work-Based Learning Guide. Guidelines for opportunities associated with non-CTE courses will be determined locally. Local guidelines for non-CTE courses should follow the same guidance as CTE opportunities where applicable. School divisions are strongly encouraged to consult with their school board attorneys regarding the implementation of training agreements with the entities where the WBL experience is occurring to ensure compliance with Department of Labor health and safety requirements. The existing CTE training agreements found in the Career and Technical Education High-Quality Work-Based Learning Guide may be used as a model.

**If a student with a disability, working for an Applied Studies Diploma is in a WBL experience, such as Project SEARCH, where there is a curriculum and the youth is completing an Internship, under the guidance of a certified teacher and Employment Specialist (Skills Trainer) will the division be able to count that under CCCRI?**

Yes, if a WBL code is associated with the Project SEARCH course in the Master Schedule Collection (MSC). These courses will need to follow the same guidance outlined in the previous question for all other non-CTE courses receiving a WBL code.

**What WBL codes will count for CCCRI?**

The following codes in the MSC will count toward the CCCRI:
1 = Cooperative Education
2 = Registered Apprenticeship
3 = Internship
6 = Service Learning
7 = Clinical Experience
8 = Supervised Agricultural Experience (retired after the 2018-2019 school year)
9 = Youth Registered Apprenticeship
10 = Externship
11 = School-based Enterprise
12 = Entrepreneurship
13 = Mentorship with 140 contact hours

**Can accommodations be provided to students to meet WBL guidelines?**

Yes, students can receive accommodations if the accommodations are appropriately documented in their Individualized Education Program (IEP), 504 plan or English learner plan.

**CTE Finisher Component:**

**Can the Workplace Readiness Skills for the Commonwealth (WRS) assessment be used as a valid assessment in conjunction with being a CTE finisher to count in the numerator of the CCCRI calculation?**

Yes, the CTE credential component, could include the successful completion of an industry certification, a state licensure examination, a national occupational competency assessment, or the WRS assessment.

**Must the certification earned match the CTE completion program for the student to be counted as meeting the requirement for CCCRI?**

No, not for inclusion in the CCCRI calculation. For inclusion in CTE data collection and process, yes.

**Will an industry certification earned in middle school count for the CCCRI calculations in high school?**

No, the CCCRI must reflect instruction and experiences provided to the student at the high school.

**Timeline:**

**Will the timeline for including the CCCRI indicator into Accreditation determinations be modified due to school closures and COVID?**

At this time, the intent is to maintain the current schedule for inclusion of the CCCRI in the 2022-2023 accreditation ratings using data from the 2021-2022 graduating cohort. Should the Board of Education decide to delay the implementation of the CCCRI school divisions will be informed via Superintendent's memo.