

## **Effective Team Members . . .**

- ❖ play their positions well; are competent, motivated, and confident
- ❖ help get the job done
- ❖ give positive energy to the team
- ❖ “run with the ball”; make decisions and move projects closer to completion
- ❖ put team goals ahead of their own
- ❖ take appropriate risks
- ❖ ask for help during hectic periods, and give it to others when needed
- ❖ are trustworthy and help create a climate of trust
- ❖ give others the benefit of the doubt
- ❖ help new players adjust successfully
- ❖ are patient, enthusiastic, and respectful
- ❖ are fun to work with
- ❖ look for ways to add value
- ❖ handle emergencies smoothly and effectively
- ❖ spend time together, have fun, and celebrate
- ❖ are constantly learning, applying skills, and sharing
- ❖ are customer- and quality-focused
- ❖ are flexible and innovative
- ❖ are accepted and respected as team members.

## **Individual Reporting Form**

### **Challenge**

Your task is to individually identify the five most important behaviors from the "Effective Team Members" worksheet. As you select the items, give careful consideration as to why each item is important to you personally.

### **Behaviors**

### **Rationale—Why Important**

- 1.
- 2.
- 3.
- 4.
- 5.

## **Group Reporting Form**

### **Challenge**

In small groups, determine five behaviors that are the most important to your group and that you believe your group can practice. Be prepared to report on your top five with a brief rationale as to why each behavior is important.

### **Behaviors**

### **Rationale—Why Important**

- 1.
- 2.
- 3.
- 4.
- 5.