

Standards Correlations

Graphic Image Technology I (8660)

Task	SOL Correlations
Demonstrating Personal Qualities and Abilities	
Demonstrate creativity and innovation.	<p>English: 6.1, 6.3, 6.4, 6.6, 6.7, 6.9, 7.1, 7.3, 7.4, 7.6, 7.7, 7.9, 8.1, 8.3, 8.4, 8.6, 8.7, 8.9, 9.1, 9.5, 9.6, 9.8, 10.1, 10.5, 10.6, 10.8, 11.1, 11.5, 11.6, 11.8, 12.1, 12.5, 12.6, 12.8</p> <p>History and Social Science: CE.1, CE.4, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WG.4, WHI.1, WHII.1</p> <p>Mathematics: 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7, 6.10, 6.11, 6.12, 7.2, 7.3, 7.8, 7.9, 8.2, 8.4, 8.6, 8.7, 8.11, 8.12, 8.17, 8.18, A.9, AFDA.3, AFDA.4, AFDA.5, AFDA.6, AFDA.7, AFDA.8, AII.9, COM.1, COM.3, COM.4, COM.5, COM.8, DM.7, DM.1*, DM.10, DM.2*, DM.3*, PS.3*, PS.4*, PS.7*, PS.9*, PS.10*</p> <p>Science: 6.1, BIO.1, CH.1, ES.1, LS.1, PS.1</p>
Demonstrate critical thinking and problem solving.	<p>English: 6.1, 6.3, 6.4, 6.5, 6.6, 6.7, 6.9, 7.1, 7.3, 7.4, 7.5, 7.6, 7.7, 7.9, 8.1, 8.3, 8.4, 8.5, 8.6, 8.7, 8.9, 9.1, 9.5, 9.6, 9.8, 10.1, 10.5, 10.6, 10.8, 11.1, 11.5, 11.6, 11.8, 12.1, 12.5, 12.6, 12.8</p> <p>History and Social Science: CE.1, CE.4, CE.11, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WG.4, WHI.1, WHII.1</p> <p>Mathematics: 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.10, 6.11, 7.2, 7.3, 7.8, 7.12, 7.13, 8.2, 8.4, 8.8, 8.9, 8.10, 8.11, A.8, A.9, G.1, G.13, G.14, AFDA.3, AFDA.5, AFDA.8, AII.9, AII.10, AII.11, COM.1, COM.3, COM.4, COM.5, COM.8, DM.4, DM.7, DM.1*, DM.2*, DM.3*, DM.9*, PS.9*, PS.10*</p> <p>Science: 6.1, BIO.1, CH.1, ES.1, LS.1, PS.1</p>
Demonstrate initiative and self-direction.	<p>English: 6.1, 6.4, 6.6, 6.7, 6.9, 7.1, 7.4, 7.6, 7.7, 7.9, 8.1, 8.4, 8.6, 8.7, 8.9, 9.1, 9.5, 9.6, 9.8, 10.1, 10.5, 10.6, 10.8, 11.1, 11.5, 11.6, 11.8, 12.1, 12.5, 12.6, 12.8</p>

	History and Social Science: CE.1, CE.4, CE.11, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1
Demonstrate integrity.	English: 6.1, 7.1, 8.1, 9.1, 9.5, 10.1, 10.5, 11.1, 11.5, 12.1, 12.5 History and Social Science: CE.1, CE.3, CE.4, GOVT.1, GOVT.16, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1
Demonstrate work ethic.	English: 6.1, 7.1, 8.1, 9.1, 10.1, 11.1, 12.1 History and Social Science: CE.1, CE.4, CE.14, GOVT.1, GOVT.16, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1 Science: CH.1
Demonstrating Interpersonal Skills	
Demonstrate conflict-resolution skills.	English: 6.1, 6.2, 6.4, 6.6, 6.7, 6.9, 7.1, 7.2, 7.4, 7.6, 7.7, 7.9, 8.1, 8.2, 8.4, 8.6, 8.7, 8.9, 9.1, 10.1, 11.1, 12.1 History and Social Science: CE.1, CE.4, GOVT.1, USI.1, VUS.1
Demonstrate listening and speaking skills.	English: 6.1, 6.2, 6.4, 6.6, 7.1, 7.2, 7.4, 7.6, 8.1, 8.2, 8.4, 8.6, 9.1, 10.1, 11.1, 12.1 History and Social Science: CE.1, CE.4, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1
Demonstrate respect for diversity.	English: 6.1, 7.1, 8.1, 9.1, 10.1, 11.1, 12.1 History and Social Science: CE.1, CE.3, CE.4, GOVT.1, GOVT.16, USI.1, USII.1, USII.9, VUS.1, VUS.13, WG.1, WHI.1, WHII.1
Demonstrate customer service skills.	English: 6.1, 6.4, 6.7, 7.1, 7.4, 7.7, 8.1, 8.4, 8.7, 9.1, 9.5, 9.6, 10.1, 10.5, 10.6, 11.1, 11.5, 11.6, 12.1, 12.5, 12.6 History and Social Science: CE.1, CE.4, GOVT.1, GOVT.16, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1
Collaborate with team members	English: 6.1, 7.1, 8.1, 9.1, 10.1, 11.1, 12.1 History and Social Science: CE.1, CE.3, CE.4, GOVT.1, GOVT.16, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1
Demonstrating Professional Competencies	
Demonstrate big-picture thinking.	English: 6.1, 6.4, 7.1, 7.4, 8.1, 8.4, 9.1, 9.5, 10.1, 10.5, 11.1, 11.5, 12.1, 12.5 History and Social Science: CE.1, CE.4, CE.12, GOVT.1, GOVT.15, USI.1, USII.1,

	VUS.1, WG.1, WHI.1, WHIL.1
Demonstrate career- and life-management skills.	English: 6.1, 6.7, 7.1, 7.7, 8.1, 8.7, 9.1, 9.6, 10.1, 10.6, 11.1, 11.6, 12.1, 12.6 History and Social Science: CE.1, CE.4, CE.12, CE.14, GOVT.1, USI.1, USIL.1, VUS.1, WG.1, WHI.1, WHIL.1 Mathematics: 8.4
Demonstrate continuous learning and adaptability.	English: 6.1, 6.4, 6.7, 6.9, 7.1, 7.4, 7.7, 7.9, 8.1, 8.4, 8.7, 8.9, 9.1, 9.5, 9.6, 9.8, 10.1, 10.5, 10.6, 10.8, 11.1, 11.5, 11.6, 11.8, 12.1, 12.5, 12.6, 12.8 History and Social Science: CE.1, CE.3, CE.4, CE.14, GOVT.1, USI.1, USIL.1, VUS.1, WG.1, WHI.1, WHIL.1 Science: BIO.1, CH.1, LS.1, PH.1, PH.4, PS.1
Manage time and resources.	English: 6.1, 6.2, 6.4, 6.7, 6.9, 7.1, 7.2, 7.4, 7.7, 7.9, 8.1, 8.2, 8.4, 8.7, 8.9, 9.1, 9.5, 9.6, 9.8, 10.1, 10.5, 10.6, 10.8, 11.2, 11.5, 11.6, 11.8, 12.2, 12.5, 12.6, 12.8 History and Social Science: CE.1, CE.4, CE.11, GOVT.1, USI.1, USIL.1, VUS.1, WG.1, WHI.1, WHIL.1 Mathematics: 6.10, 6.11, 6.12, 7.2, 7.3, 7.8, 7.9, 7.10, 7.11, 7.12, 7.13, 8.4, 8.11, 8.12, 8.13, 8.14, 8.17, 8.18, A.4, A.5, A.8, A.9, AFDA.3, AFDA.4, AFDA.5, AFDA.6, AFDA.7, AFDA.8, COM.1, COM.3, COM.5, COM.8
Demonstrate information-literacy skills.	English: 6.1, 6.2, 6.4, 6.6, 6.7, 6.9, 7.1, 7.2, 7.3, 7.4, 7.6, 7.7, 7.9, 8.1, 8.2, 8.3, 8.4, 8.6, 8.7, 8.9, 9.2, 9.5, 9.6, 9.8, 10.2, 10.5, 10.6, 10.8, 11.2, 11.5, 11.6, 11.8, 12.2, 12.5, 12.6, 12.8 History and Social Science: CE.1, CE.4, CE.14, GOVT.1, USI.1, USIL.1, VUS.1, WG.1, WHI.1, WHIL.1 Mathematics: 6.10, 6.11, 7.8, 7.9, 8.11, 8.12, A.8, A.9, AFDA.3, AFDA.4, AFDA.6, AFDA.7, AFDA.8, DM.8, PS.1*, PS.2*, PS.3*, PS.4*, PS.7*, PS.8*, PS.9*, PS.10* Science: 6.1, BIO.1, CH.1, ES.1, LS.1, PH.1, PS.1
Demonstrate an understanding of information security.	English: 6.1, 6.2, 6.3, 6.4, 6.6, 6.7, 6.8, 6.9, 7.1, 7.2, 7.3, 7.4, 7.6, 7.7, 7.8, 7.9, 8.1, 8.2, 8.3, 8.4, 8.6, 8.7, 8.8, 8.9, 9.1, 9.2, 9.5, 9.6, 9.8, 10.1, 10.2, 10.5, 10.6, 10.8, 11.1, 11.2, 11.5, 11.6, 11.8, 12.1, 12.2, 12.5, 12.6, 12.8 History and Social Science: CE.1, CE.4, CE.14, GOVT.1, USI.1, USIL.1, VUS.1, WG.1, WHI.1, WHIL.1 Mathematics: COM.10

Maintain working knowledge of current information-technology (IT) systems.	English: 6.1, 6.3, 6.4, 6.6, 6.9, 7.1, 7.3, 7.4, 7.6, 7.9, 8.1, 8.3, 8.4, 8.6, 8.9 History and Social Science: CE.1, CE.4, CE.14, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1 Mathematics: 7.8, COM.1, COM.2, COM.7, COM.9, COM.10, COM.11, COM.16, COM.18, PS.17 Science: BIO.1, CH.1, ES.1, PH.1
Demonstrate proficiency with technologies, tools, and machines common to a specific occupation.	History and Social Science: CE.1, CE.4, CE.14, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1 Mathematics: 6.10, 6.11, 7.9, 8.4, A.7, A.8, A.9, AFDA.1, AFDA.3, AFDA.5, AII.4, AII.7, AII.9, COM.1, COM.7, COM.10, COM.11, COM.12, COM.16 Science: CH.1, ES.1, LS.1, PH.1, PS.1
Apply mathematical skills to job-specific tasks.	English: 6.4, 6.6, 6.7, 7.4, 7.6, 7.7, 8.4, 8.6, 8.7, 9.5, 9.6, 10.5, 10.6, 11.5, 11.6, 12.5, 12.6 History and Social Science: CE.1, CE.4, CE.14, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1 Mathematics: 6.1, 6.2, 6.5, 6.6, 6.12, 6.13, 6.14, 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.8, 7.9, 7.11, 7.12, 7.13, 8.4, 8.5, 8.6, 8.8, 8.9, 8.10, 8.11, 8.12, 8.13, 8.14, 8.15, 8.16, 8.17, 8.18, A.1, A.3, A.4, A.5, A.7, A.8, A.9, AFDA.1, AFDA.3, AFDA.5, AFDA.8, AII.3, AII.7, AII.9, AII.10, COM.1, COM.7 Science: 6.1, BIO.1, CH.1, ES.1, LS.1, PH.1, PS.1
Demonstrate professionalism.	English: 6.1, 7.1, 8.1, 9.1, 10.1, 11.1, 12.1 History and Social Science: CE.1, CE.4, CE.14, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1
Demonstrate reading and writing skills.	English: 6.1, 6.6, 6.7, 7.1, 7.6, 7.7, 8.1, 8.6, 8.7, 9.1, 9.5, 9.6, 9.7, 10.1, 10.5, 10.6, 10.7, 11.1, 11.5, 11.6, 11.7, 12.1, 12.5, 12.6, 12.7 History and Social Science: CE.1, CE.4, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1 Science: 6.1, PH.1, PS.1
Demonstrate workplace safety.	English: 6.4, 7.4, 8.4, 9.5, 10.5, 11.5, 12.5 History and Social Science: CE.1, CE.4, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1

	Science: CH.1
Examining All Aspects of an Industry	
Examine aspects of planning within an industry/organization.	History and Social Science: GOVT.16
Examine aspects of management within an industry/organization.	
Examine aspects of financial responsibility within an industry/organization.	
Examine technical and production skills required of workers within an industry/organization.	
Examine principles of technology that underlie an industry/organization.	
Examine labor issues related to an industry/organization.	History and Social Science: GOVT.16
Examine community issues related to an industry/organization.	History and Social Science: GOVT.16
Examine health, safety, and environmental issues related to an industry/organization.	History and Social Science: GOVT.16
Addressing Elements of Student Life	
Identify the purposes and goals of the student organization.	
Explain the benefits and responsibilities of membership in the student organization as a student and in professional/civic organizations as an adult.	
Demonstrate leadership skills through participation in student organization activities,	

such as meetings, programs, and projects.	
Identify Internet safety issues and procedures for complying with acceptable use standards.	
Exploring Work-Based Learning	
Identify the types of work-based learning (WBL) opportunities.	
Reflect on lessons learned during the WBL experience.	
Explore career opportunities related to the WBL experience.	
Participate in a WBL experience, when appropriate.	
Gaining an Overview of Graphic Imaging Technology (GIT)	
Define the role of graphics in today's society.	English: 10.3, 11.3 History and Social Science: GOVT.15, VUS.14, WG.17, WHII.14
Describe the value of print in the current communications landscape.	English: 10.5, 11.5 History and Social Science: GOVT.15, VUS.14, WG.17, WHII.3, WHII.14
Assess examples of different types of communications mediums.	History and Social Science: VUS.14, WG.17, WHII.14
Identify print markets and types of printing businesses.	English: 10.5, 11.5 History and Social Science: VUS.14, WG.17, WHII.3, WHII.14
Identify printing's ranking among other manufacturing industries.	English: 10.5, 11.5

Describe the major printing processes.	English: 10.5, 11.5 History and Social Science: VUS.14, WG.17, WHII.3, WHII.14
Describe the advantages and disadvantages of each major printing process.	English: 10.5, 11.5 History and Social Science: WHII.3
List typical products produced by each major process.	English: 10.6, 11.6 History and Social Science: WHII.3
Define the business components of a typical printing organization.	English: 10.3, 11.3
List the stages of a typical technical production flow in order, from initial concept to finished product.	English: 10.6, 11.6 History and Social Science: WHII.3
Describe the responsibilities, training, and education required for major occupations in the graphic communications industry.	English: 10.5, 11.5
Identify basic salary/wage expectations for specific occupations in the graphic communications industry.	English: 10.5, 11.5
Describe basic production equipment used in a commercial printing plant.	English: 10.5, 11.5 History and Social Science: VUS.14, WG.17, WHII.14
Identify employment opportunities for people with graphic communications skills.	English: 10.5, 11.5 History and Social Science: GOVT.15
Identify major printing industry associations.	English: 10.5, 11.5

Describe counterfeiting and copyright laws.	English: 10.3, 10.5, 11.3, 11.5 History and Social Science: GOVT.9, GOVT.15
Practicing Environmental Health, Safety, and First Aid	
Describe the location(s) and the use of emergency alarms, fire extinguishers, and other fire safety equipment in the facility.	English: 10.5, 11.5 History and Social Science: VUS.8, WHII.8 Science: CH.1
List the safety rules involving flammable liquids.	English: 10.6, 11.6 History and Social Science: VUS.8, WHII.8 Science: CH.1
List the steps to be taken in case of an injury in the lab.	English: 10.6, 11.6 History and Social Science: GOVT.9, GOVT.11, GOVT.15 Science: CH.1
Identify the location(s) of first-aid kit(s) and eye-wash station(s).	English: 10.5, 11.5 History and Social Science: VUS.8, WHII.8 Science: CH.1
Interpret a safety data sheet (SDS).	English: 10.5, 11.5 History and Social Science: VUS.8, WHII.8 Science: CH.1

Describe personal protective equipment (PPE) where needed.	English: 10.5, 11.5 History and Social Science: VUS.8, WHII.8 Science: CH.1
Describe safety procedures appropriate for operating various equipment.	English: 10.5, 11.5 History and Social Science: VUS.8, WHII.8 Science: CH.1
Describe the approved dress code for safe operation, including necessary PPE.	English: 10.5, 11.5 History and Social Science: VUS.8, WHII.8 Science: CH.1
Pass a general lab safety test with a score of 100 percent.	English: 10.5, 11.5 History and Social Science: VUS.8, WHII.8 Science: CH.1
Demonstrate compliance with approved methods for the collection and disposal or recycling of waste materials.	History and Social Science: GOVT.9, GOVT.11, GOVT.15
Follow instructions on warning labels.	English: 10.5, 11.5 History and Social Science: GOVT.9
Identify the safety color code.	English: 10.5, 11.5 History and Social Science: GOVT.9

Comply with school graphics lab rules and regulations.	English: 10.5, 11.5 Science: CH.1
Preparing Digital Images and Files	
Identify common components of a page.	
Proofread and edit a page of text, adjusting as specified by instructor.	English: 10.7, 11.7
Define <i>page layout</i> , <i>image editing</i> and <i>illustration</i> .	English: 10.3, 11.3
List professional software applications.	English: 10.6, 11.6
Describe office/home-based software applications.	English: 10.5, 11.5
Create a page that includes fonts, styles, margins, indents, tabs, photographs, and illustrations using professional layout software.	English: 10.1, 11.1
Define red, green, and blue (RGB) and cyan, magenta, yellow, and black (CMYK) color reproduction.	English: 10.3, 11.3
Identify the basic principles of design.	English: 10.5, 11.5
Identify professional pre-media software applications and their uses.	English: 10.5, 11.5
Describe the difference between a raster image and a vector graphic.	English: 10.5, 11.5
Explain the image resolution requirements for various uses (i.e., screen vs. print vs. press).	English: 10.5, 11.5
Describe various storage types, including their advantages and disadvantages.	English: 10.5, 11.5

Explain the significance of portable document format (PDF) as it pertains to the graphic communications industry.	English: 10.5, 11.5
Explain the difference between supplying PDF files vs. native files for print.	English: 10.5, 11.5
Describe emerging technologies and how they relate to the graphic communications industry.	English: 10.5, 11.5 History and Social Science: VUS.14, WG.17, WHII.14
Identify various file formats and their extensions.	English: 10.5, 11.5
Explain the purpose of a folding dummy.	English: 10.5, 11.5
Explain the purpose of imposition.	English: 10.5, 11.5
Understanding Image Capture	
Explain basic scanning hardware.	English: 10.5, 11.5
Demonstrate scanner/program operations for various types of artwork and typed materials.	
Demonstrate saving scanned images into a specified file format.	
Demonstrate digital camera operations for image capture.	
Import digital images from an image-capture device into the computer.	English: 10.2
Download a digital image from a stock-photography website or CD.	English: 10.2, 11.2
Explain the difference between line art and continuous-tone originals.	English: 10.3, 11.3
Collect examples of four-printed color	English: 10.5, 11.5

applications.	
Compare color quality reproduction requirements of four printed color applications.	English: 10.5, 11.5
Understanding Color Theory	
Explain the use of color digitally vs. in print.	English: 10.5, 11.5
Explain the Pantone color process.	English: 10.5, 11.5
Explain rich black.	English: 10.5, 11.5
Explain the effect of lighting on color perception.	English: 10.5, 11.5
Explain the effect of the surround on color perception.	English: 10.5, 11.5
Explain the significance of standard viewing conditions in the graphic arts industry.	English: 10.5, 11.5
Identify different types of graphics.	English: 10.5, 11.5
Explain the influence of the substrate on color reproduction.	English: 10.5, 11.5
Identify non-traditional specialty substrates.	English: 10.5, 11.5
Gather examples of pulp, plastic, and metal-based substrates.	English: 10.5, 11.5
Contrast color reproduction viewed on digital display (e.g., monitor, television, tablet, smartphone) vs. print.	English: 10.5, 11.5
Understanding Digital File Output	
Describe how content may be published digitally.	English: 10.5, 11.5
Explain the process of trapping and the reasons why it is necessary.	English: 10.5, 11.5

Explain the purpose of proofing.	English: 10.5, 11.5
Explain the difference between hard and soft proofs.	English: 10.5, 11.5
Explain the difference between static output and variable output.	English: 10.3, 10.5, 11.3, 11.5
Explain digital platemaking equipment for offset plates.	English: 10.3, 10.5, 11.3, 11.5
Identify quality control marks.	
Describe preflighting.	English: 10.5, 11.5
List common file issues found during preflight.	English: 10.6, 11.6
Understanding Offset and Digital Press Operations	
Identify fundamental safety press procedures.	English: 10.5, 11.5
Identify basic press systems and their features.	English: 10.5, 11.5
Describe quality control devices for a press.	English: 10.5, 11.5
Describe types of 21st century printing equipment and their uses.	English: 10.5, 11.5 History and Social Science: VUS.14, WG.17, WHII.14
Finishing and Binding Printed Materials	
Describe the differences among in-line, off-line, and near-line finishing, including the advantages and disadvantages of each.	English: 10.5, 11.5
List basic paper types, weights, grades, and classifications commonly used in the printing industry.	English: 10.6, 11.6
Explain operational and safety features of a paper cutter.	English: 10.5

	History and Social Science: VUS.8, WHIL.8
Explain the importance of grain direction of paper.	English: 10.5, 11.5
Calculate basic paper cuts from a parent sheet, minimizing waste.	
Explain bleed requirements.	English: 10.5, 11.5
Create an accurate master cutting diagram for making cuts.	English: 10.5, 11.5
Identify padding equipment, materials, and hand tools.	English: 10.5, 11.5
Identify stapling and stitching equipment, materials, and supplies.	English: 10.5, 11.5
Identify punching/drilling equipment and tools.	English: 10.5, 11.5
Identify folding equipment.	English: 10.5, 11.5
Identify basic folds for printed products.	
Identify collating equipment.	
Identify die-cut, embossing, and foil-stamping products and the basic equipment and procedures used for each process.	English: 10.5, 11.5
Explain binding methods and applications.	English: 10.3, 10.5, 11.5
Describe the mailing and distribution process.	English: 10.5, 11.5
Debate sustainability of print vs. digital media.	English: 10.1, 11.1 History and Social Science: VUS.14, WG.4, WG.17, WHIL.14 Science: ES.6

Describe Forest Stewardship Council (FSC) certified papers.	English: 10.5, 11.5 History and Social Science: GOVT.15
Using Measurement	
Measure linear dimensions for printing materials in inches and fractions of inches.	
Measure type in points and line length in picas.	
Measure volume for mixing chemicals for pressroom operations.	
Measure original images for reduction and enlargement, using various methods to determine the percentage for final reproduction.	Mathematics: A.1, A.4
Applying Basic Mathematics	
Solve basic linear measurement problems.	Mathematics: A.4
Solve basic type calculation problems.	
Solve problems involving basic paper-cutting calculations.	English: 10.1, 11.1
Solve problems involving conversion between inches and points.	
Solve word problems that require an understanding of estimating.	
Using Job Application and Interpersonal Skills	
Describe work-ethic skills that should be exhibited by employees in the graphic communications industry.	English: 10.1, 11.1 History and Social Science: GOVT.16 Mathematics: A.1, COM.1, COM.7, COM.8, COM.11, COM.12

Describe the positive and negative influence of social media on a personal brand or perception.	English: 10.5, 11.5 History and Social Science: VUS.14, WG.17, WHII.14
Demonstrate how to locate job listings through a variety of sources.	
Interpret the content of want ads and job postings.	English: 10.5, 11.5
Write a personal résumé that highlights the candidate's experience, skills, and talents, and includes references.	English: 10.6, 10.7, 11.6, 11.7
Write a cover letter for a specific job.	English: 10.6, 10.7, 11.6, 11.7
Customize a résumé and cover letter to match a job listing and employer.	English: 10.6, 10.7, 11.6, 11.7
Complete an employment application form.	English: 10.6, 10.7, 11.6, 11.7
Identify ways to prepare for a successful interview.	English: 10.1, 10.5, 11.1, 11.5
Participate in a mock interview conducted by a teacher, parent, or student.	English: 10.1, 11.1
Write a letter or email to follow up with a job interview.	English: 10.6, 10.7, 11.6, 11.7
Evaluate an employment benefits package.	English: 10.5, 11.5
Compare job opportunities, including wages, benefits, responsibilities, and potential career growth.	English: 10.5, 11.5
Observe a commercial printing operation and identify production departments.	
Maintain a work portfolio.	English: 10.1, 10.5, 10.6, 10.8, 11.1, 11.6, 11.8