

Instructional Scenario

Business Proposal



Course/Duty Area: Computer Information Systems/Producing Word Processing Documents

Scenario:

You are a business owner looking to grow your small company. You have just hired four new employees, and now you need to set up a workspace for them. This includes buying four new computers. You will evaluate different types of computers, determine the best devices to purchase, and stay within budget.

Big Question:

How do small business needs and requirements affect purchasing decisions?

Focused Questions:

- What kinds of computers are ideal for employees working both in an office and from home?
- What operating systems and software should be installed on these computers?
- How can a small business buy several devices with the latest technology while staying within their budget?

Student Project or Outcome:

Students will look into various computers and examine their features. They will focus on:

- **Operating Systems:** What type of system does the computer use?
- **Software:** What programs come with the computer?
- **Compatibility:** Can the computer work with other devices?
- **Price:** How much does the computer cost?

The goal is to compare and contrast these features to understand the differences between the computers.

Project-Based Assessment:

Students will write a business proposal comparing and contrasting different computers. The proposal should include a table of product features including operating system, software, and pricing options. The proposal will include a recommendation and rationale for the purchase decision.

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