

Standards Correlations

Business Individualized Program (6745, 6746)

Task	SOL Correlations
Demonstrating Personal Qualities and Abilities	
Demonstrate creativity and innovation.	English: 6.1, 6.3, 6.4, 6.6, 6.7, 6.9, 7.1, 7.3, 7.4, 7.6, 7.7, 7.9, 8.1, 8.3, 8.4, 8.6, 8.7, 8.9, 9.1, 9.5, 9.6, 9.8, 10.1, 10.5, 10.6, 10.8, 11.1, 11.5, 11.6, 11.8, 12.1, 12.5, 12.6, 12.8 History and Social Science: CE.1, CE.4, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WG.4, WHI.1, WHII.1 Mathematics: 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7, 6.10, 6.11, 6.12, 7.2, 7.3, 7.8, 7.9, 8.2, 8.4, 8.6, 8.7, 8.11, 8.12, 8.17, 8.18, A.9, AFDA.3, AFDA.4, AFDA.5, AFDA.6, AFDA.7, AFDA.8, AII.9, COM.1, COM.3, COM.4, COM.5, COM.8, DM.7, DM.1*, DM.10, DM.2*, DM.3*, PS.3*, PS.4*, PS.7*, PS.9*, PS.10* Science: 6.1, BIO.1, CH.1, ES.1, LS.1, PS.1
Demonstrate critical thinking and problem solving.	English: 6.1, 6.3, 6.4, 6.5, 6.6, 6.7, 6.9, 7.1, 7.3, 7.4, 7.5, 7.6, 7.7, 7.9, 8.1, 8.3, 8.4, 8.5, 8.6, 8.7, 8.9, 9.1, 9.5, 9.6, 9.8, 10.1, 10.5, 10.6, 10.8, 11.1, 11.5, 11.6, 11.8, 12.1, 12.5, 12.6, 12.8 History and Social Science: CE.1, CE.4, CE.11, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WG.4, WHI.1, WHII.1 Mathematics: 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.10, 6.11, 7.2, 7.3, 7.8, 7.12, 7.13, 8.2, 8.4, 8.8, 8.9, 8.10, 8.11, A.8, A.9, G.1, G.13, G.14, AFDA.3, AFDA.5, AFDA.8, AII.9, AII.10, AII.11, COM.1, COM.3, COM.4, COM.5, COM.8, DM.4, DM.7, DM.1*, DM.2*, DM.3*, DM.9*, PS.9*, PS.10* Science: 6.1, BIO.1, CH.1, ES.1, LS.1, PS.1
Demonstrate initiative and self-direction.	English: 6.1, 6.4, 6.6, 6.7, 6.9, 7.1, 7.4, 7.6, 7.7, 7.9, 8.1, 8.4, 8.6, 8.7, 8.9, 9.1, 9.5, 9.6, 9.8, 10.1, 10.5, 10.6, 10.8, 11.1, 11.5, 11.6, 11.8, 12.1, 12.5, 12.6, 12.8 History and Social Science: CE.1, CE.4, CE.11, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1

Task	SOL Correlations
Demonstrate integrity.	English: 6.1, 7.1, 8.1, 9.1, 9.5, 10.1, 10.5, 11.1, 11.5, 12.1, 12.5 History and Social Science: CE.1, CE.3, CE.4, GOVT.1, GOVT.16, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1
Demonstrate work ethic.	English: 6.1, 7.1, 8.1, 9.1, 10.1, 11.1, 12.1 History and Social Science: CE.1, CE.4, CE.14, GOVT.1, GOVT.16, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1 Science: CH.1
Demonstrating Interpersonal Skills	
Demonstrate conflict-resolution skills.	English: 6.1, 6.2, 6.4, 6.6, 6.7, 6.9, 7.1, 7.2, 7.4, 7.6, 7.7, 7.9, 8.1, 8.2, 8.4, 8.6, 8.7, 8.9, 9.1, 10.1, 11.1, 12.1 History and Social Science: CE.1, CE.4, GOVT.1, USI.1, VUS.1
Demonstrate listening and speaking skills.	English: 6.1, 6.2, 6.4, 6.6, 7.1, 7.2, 7.4, 7.6, 8.1, 8.2, 8.4, 8.6, 9.1, 10.1, 11.1, 12.1 History and Social Science: CE.1, CE.4, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1
Demonstrate respect for diversity.	English: 6.1, 7.1, 8.1, 9.1, 10.1, 11.1, 12.1 History and Social Science: CE.1, CE.3, CE.4, GOVT.1, GOVT.16, USI.1, USII.1, USII.9, VUS.1, VUS.13, WG.1, WHI.1, WHII.1
Demonstrate customer service skills.	English: 6.1, 6.4, 6.7, 7.1, 7.4, 7.7, 8.1, 8.4, 8.7, 9.1, 9.5, 9.6, 10.1, 10.5, 10.6, 11.1, 11.5, 11.6, 12.1, 12.5, 12.6 History and Social Science: CE.1, CE.4, GOVT.1, GOVT.16, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1
Collaborate with team members	English: 6.1, 7.1, 8.1, 9.1, 10.1, 11.1, 12.1 History and Social Science: CE.1, CE.3, CE.4, GOVT.1, GOVT.16, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1
Demonstrating Professional Competencies	
Demonstrate big-picture thinking.	English: 6.1, 6.4, 7.1, 7.4, 8.1, 8.4, 9.1, 9.5, 10.1, 10.5, 11.1, 11.5, 12.1, 12.5 History and Social Science: CE.1, CE.4, CE.12, GOVT.1, GOVT.15, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1

Task	SOL Correlations
Demonstrate career- and life-management skills.	English: 6.1, 6.7, 7.1, 7.7, 8.1, 8.7, 9.1, 9.6, 10.1, 10.6, 11.1, 11.6, 12.1, 12.6 History and Social Science: CE.1, CE.4, CE.12, CE.14, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1 Mathematics: 8.4
Demonstrate continuous learning and adaptability.	English: 6.1, 6.4, 6.7, 6.9, 7.1, 7.4, 7.7, 7.9, 8.1, 8.4, 8.7, 8.9, 9.1, 9.5, 9.6, 9.8, 10.1, 10.5, 10.6, 10.8, 11.1, 11.5, 11.6, 11.8, 12.1, 12.5, 12.6, 12.8 History and Social Science: CE.1, CE.3, CE.4, CE.14, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1 Science: BIO.1, CH.1, LS.1, PH.1, PH.4, PS.1
Manage time and resources.	English: 6.1, 6.2, 6.4, 6.7, 6.9, 7.1, 7.2, 7.4, 7.7, 7.9, 8.1, 8.2, 8.4, 8.7, 8.9, 9.1, 9.5, 9.6, 9.8, 10.1, 10.5, 10.6, 10.8, 11.2, 11.5, 11.6, 11.8, 12.2, 12.5, 12.6, 12.8 History and Social Science: CE.1, CE.4, CE.11, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1 Mathematics: 6.10, 6.11, 6.12, 7.2, 7.3, 7.8, 7.9, 7.10, 7.11, 7.12, 7.13, 8.4, 8.11, 8.12, 8.13, 8.14, 8.17, 8.18, A.4, A.5, A.8, A.9, AFDA.3, AFDA.4, AFDA.5, AFDA.6, AFDA.7, AFDA.8, COM.1, COM.3, COM.5, COM.8
Demonstrate information-literacy skills.	English: 6.1, 6.2, 6.4, 6.6, 6.7, 6.9, 7.1, 7.2, 7.3, 7.4, 7.6, 7.7, 7.9, 8.1, 8.2, 8.3, 8.4, 8.6, 8.7, 8.9, 9.2, 9.5, 9.6, 9.8, 10.2, 10.5, 10.6, 10.8, 11.2, 11.5, 11.6, 11.8, 12.2, 12.5, 12.6, 12.8 History and Social Science: CE.1, CE.4, CE.14, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1 Mathematics: 6.10, 6.11, 7.8, 7.9, 8.11, 8.12, A.8, A.9, AFDA.3, AFDA.4, AFDA.6, AFDA.7, AFDA.8, DM.8, PS.1*, PS.2*, PS.3*, PS.4*, PS.7*, PS.8*, PS.9*, PS.10* Science: 6.1, BIO.1, CH.1, ES.1, LS.1, PH.1, PS.1
Demonstrate an understanding of information security.	English: 6.1, 6.2, 6.3, 6.4, 6.6, 6.7, 6.8, 6.9, 7.1, 7.2, 7.3, 7.4, 7.6, 7.7, 7.8, 7.9, 8.1, 8.2, 8.3, 8.4, 8.6, 8.7, 8.8, 8.9, 9.1, 9.2, 9.5, 9.6, 9.8, 10.1, 10.2, 10.5, 10.6, 10.8, 11.1, 11.2, 11.5, 11.6, 11.8, 12.1, 12.2, 12.5, 12.6, 12.8 History and Social Science: CE.1, CE.4, CE.14, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1 Mathematics: COM.10

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Maintain working knowledge of current information-technology (IT) systems.	English: 6.1, 6.3, 6.4, 6.6, 6.9, 7.1, 7.3, 7.4, 7.6, 7.9, 8.1, 8.3, 8.4, 8.6, 8.9 History and Social Science: CE.1, CE.4, CE.14, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1 Mathematics: 7.8, COM.1, COM.2, COM.7, COM.9, COM.10, COM.11, COM.16, COM.18, PS.17 Science: BIO.1, CH.1, ES.1, PH.1
Demonstrate proficiency with technologies, tools, and machines common to a specific occupation.	History and Social Science: CE.1, CE.4, CE.14, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1 Mathematics: 6.10, 6.11, 7.9, 8.4, A.7, A.8, A.9, AFDA.1, AFDA.3, AFDA.5, AII.4, AII.7, AII.9, COM.1, COM.7, COM.10, COM.11, COM.12, COM.16 Science: CH.1, ES.1, LS.1, PH.1, PS.1
Apply mathematical skills to job-specific tasks.	English: 6.4, 6.6, 6.7, 7.4, 7.6, 7.7, 8.4, 8.6, 8.7, 9.5, 9.6, 10.5, 10.6, 11.5, 11.6, 12.5, 12.6 History and Social Science: CE.1, CE.4, CE.14, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1 Mathematics: 6.1, 6.2, 6.5, 6.6, 6.12, 6.13, 6.14, 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.8, 7.9, 7.11, 7.12, 7.13, 8.4, 8.5, 8.6, 8.8, 8.9, 8.10, 8.11, 8.12, 8.13, 8.14, 8.15, 8.16, 8.17, 8.18, A.1, A.3, A.4, A.5, A.7, A.8, A.9, AFDA.1, AFDA.3, AFDA.5, AFDA.8, AII.3, AII.7, AII.9, AII.10, COM.1, COM.7 Science: 6.1, BIO.1, CH.1, ES.1, LS.1, PH.1, PS.1
Demonstrate professionalism.	English: 6.1, 7.1, 8.1, 9.1, 10.1, 11.1, 12.1 History and Social Science: CE.1, CE.4, CE.14, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1
Demonstrate reading and writing skills.	English: 6.1, 6.6, 6.7, 7.1, 7.6, 7.7, 8.1, 8.6, 8.7, 9.1, 9.5, 9.6, 9.7, 10.1, 10.5, 10.6, 10.7, 11.1, 11.5, 11.6, 11.7, 12.1, 12.5, 12.6, 12.7 History and Social Science: CE.1, CE.4, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1 Science: 6.1, PH.1, PS.1
Demonstrate workplace safety.	English: 6.4, 7.4, 8.4, 9.5, 10.5, 11.5, 12.5 History and Social Science: CE.1, CE.4, GOVT.1, USI.1, USII.1, VUS.1, WG.1,

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	WHI.1, WHII.1 Science: CH.1
Examining All Aspects of an Industry	
Examine aspects of planning within an industry/organization.	History and Social Science: GOVT.16
Examine aspects of management within an industry/organization.	
Examine aspects of financial responsibility within an industry/organization.	
Examine technical and production skills required of workers within an industry/organization.	
Examine principles of technology that underlie an industry/organization.	
Examine labor issues related to an industry/organization.	History and Social Science: GOVT.16
Examine community issues related to an industry/organization.	History and Social Science: GOVT.16
Examine health, safety, and environmental issues related to an industry/organization.	History and Social Science: GOVT.16
Addressing Elements of Student Life	
Identify the purposes and goals of the student organization.	
Explain the benefits and responsibilities of membership in the student organization as a student and in professional/civic organizations as an adult.	

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Demonstrate leadership skills through participation in student organization activities, such as meetings, programs, and projects.	
Identify Internet safety issues and procedures for complying with acceptable use standards.	
Exploring Work-Based Learning	
Identify the types of work-based learning (WBL) opportunities.	
Reflect on lessons learned during the WBL experience.	
Explore career opportunities related to the WBL experience.	
Participate in a WBL experience, when appropriate.	
Developing Keyboarding and Computer Skills	
Identify computer system components.	<p>English: 7.6, 8.6, 9.5, 10.5, 11.5, 12.5</p> <p>Mathematics: COM.10, COM.11</p> <p>FBLA Competitive Events and Activities Areas: Business Skills and Knowledge Computer Problem Solving Introduction to Information Technology</p>
Perform basic computer operations.	<p>English: 7.6, 8.6, 9.5, 10.5, 11.5, 12.5</p> <p>FBLA Competitive Events and Activities Areas:</p>

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	Business Skills and Knowledge Computer Problem Solving Introduction to Information Technology
Key alphabetic, numeric, and symbol information, using a touch system and correct techniques.	English: 7.6, 8.6, 9.5, 10.5, 11.5, 12.5 FBLA Competitive Events and Activities Areas: Business Skills and Knowledge Computer Applications Database Design & Applications Introduction to Business Procedures Introduction to Information Technology Spreadsheet Applications Word Processing
Manipulate data/software/operating system, using function keys, icons, touch screens, ribbons, and drop-down menus.	English: 7.6, 8.6, 9.5, 10.5, 11.5, 12.5 FBLA Competitive Events and Activities Areas: American Enterprise Project Business Financial Plan Business Plan Business Skills and Knowledge Community Service Project Computer Applications Computer Problem Solving Database Design & Applications Introduction to Business Procedures Introduction to Information Technology Local Chapter Annual Business Report (Hamden L. Forkner Award) Partnership with Business Project Spreadsheet Applications Word Processing
Use file and data management techniques	Mathematics: COM.7

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such as <i>save</i> and <i>open</i> .	FBLA Competitive Events and Activities Areas: Business Skills and Knowledge Computer Applications Computer Problem Solving Database Design & Applications Introduction to Business Procedures Introduction to Information Technology Spreadsheet Applications Word Processing
Improve keyboarding techniques.	FBLA Competitive Events and Activities Areas: Business Skills and Knowledge Computer Applications Computer Problem Solving Database Design & Applications Introduction to Business Procedures Introduction to Information Technology Spreadsheet Applications Word Processing
Improve keyboarding speed and accuracy.	English: 9.5, 10.5, 11.5, 12.5 FBLA Competitive Events and Activities Areas: Business Skills and Knowledge Computer Applications Computer Problem Solving Database Design & Applications Introduction to Information Technology Spreadsheet Applications Word Processing
Edit copy.	English: 9.7, 10.7, 11.7, 12.7

Task	SOL Correlations
	FBLA Competitive Events and Activities Areas: American Enterprise Project Business Financial Plan Business Plan Business Skills and Knowledge Community Service Project Computer Applications Computer Problem Solving D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence Database Design & Applications Future Business Leader Introduction to Information Technology Job Interview L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships Local Chapter Annual Business Report (Hamden L. Forkner Award) Partnership with Business Project Spreadsheet Applications Word Processing
Maintain workstation, equipment, materials, and supplies.	FBLA Competitive Events and Activities Areas: American Enterprise Project Business Financial Plan Business Plan Business Skills and Knowledge Community Service Project Computer Applications Computer Problem Solving D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence Database Design & Applications Future Business Leader Introduction to Information Technology

Task	SOL Correlations
	Job Interview L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships Local Chapter Annual Business Report (Hamden L. Forkner Award) Partnership with Business Project Spreadsheet Applications Word Processing
Key addresses on envelopes and/or labels.	English: 7.7, 7.8, 8.7, 8.8, 9.6, 9.7, 10.6, 10.7, 11.6, 11.7, 12.6, 12.7 FBLA Competitive Events and Activities Areas: Business Skills and Knowledge Computer Applications Computer Problem Solving D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence Database Design & Applications Future Business Leader Introduction to Information Technology Job Interview L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships Spreadsheet Applications Word Processing
Format columns and tables.	English: 7.7, 7.8, 8.7, 8.8, 9.6, 9.7, 10.6, 10.7, 11.6, 11.7, 12.6, 12.7 FBLA Competitive Events and Activities Areas: American Enterprise Project Business Financial Plan Business Plan Business Skills and Knowledge Computer Applications Computer Problem Solving

Task	SOL Correlations
	D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence Database Design & Applications Future Business Leader Introduction to Information Technology Job Interview L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships Local Chapter Annual Business Report (Hamden L. Forkner Award) Partnership with Business Project Spreadsheet Applications Word Processing
Format letters, memos, and reports from prepared, rough-draft, or student-composed materials.	English: 7.7, 7.8, 8.7, 8.8, 9.6, 9.7, 10.6, 10.7, 11.6, 11.7, 12.6, 12.7 FBLA Competitive Events and Activities Areas: American Enterprise Project Business Financial Plan Business Plan Business Skills and Knowledge Community Service Project Computer Applications Computer Problem Solving D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence Database Design & Applications Future Business Leader Introduction to Information Technology Job Interview L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships Local Chapter Annual Business Report (Hamden L. Forkner Award) Partnership with Business Project Spreadsheet Applications

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<p>Use available resources, references, and tools to prepare documents.</p>	<p>Word Processing</p> <p>English: 7.7, 7.8, 8.7, 8.8, 9.6, 9.7, 10.6, 10.7, 11.6, 11.7, 12.6, 12.7</p> <p>History and Social Science: CE.1, GOVT.1, VUS.1, WG.1, WHI.1, WHIL.1</p> <p>FBLA Competitive Events and Activities Areas: American Enterprise Project Business Financial Plan Business Plan Business Skills and Knowledge Community Service Project Computer Applications Computer Problem Solving D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence Database Design & Applications Future Business Leader Introduction to Information Technology Job Interview L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships Local Chapter Annual Business Report (Hamden L. Forkner Award) Partnership with Business Project Spreadsheet Applications Word Processing</p>
<p>Describe ergonomic guidelines related to safe computer use.</p>	<p>English: 7.6, 8.6, 9.5, 10.5, 11.5, 12.5</p> <p>FBLA Competitive Events and Activities Areas: American Enterprise Project Business Financial Plan Business Plan Business Skills and Knowledge</p>

Task	SOL Correlations
	Community Service Project Computer Applications Computer Problem Solving D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence Database Design & Applications Future Business Leader Introduction to Information Technology Job Interview L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships Local Chapter Annual Business Report (Hamden L. Forkner Award) Partnership with Business Project Spreadsheet Applications Word Processing
Troubleshoot computer problems (e.g., cable hookups, power sources, and operational supplies).	English: 7.9, 8.9, 10.8, 11.8, 12.8 FBLA Competitive Events and Activities Areas: American Enterprise Project Business Financial Plan Business Plan Business Skills and Knowledge Community Service Project Computer Applications Computer Problem Solving D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence Database Design & Applications Future Business Leader Introduction to Information Technology Job Interview L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships

Task	SOL Correlations
	Local Chapter Annual Business Report (Hamden L. Forkner Award) Partnership with Business Project Spreadsheet Applications Word Processing
Developing Communication and Interpersonal Skills	
Introduce oneself and others.	English: 7.1, 8.1, 9.1, 10.1, 11.1, 12.1 FBLA Competitive Events and Activities Areas: Banking and Financial Systems Business Communication Business Skills and Knowledge D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence Entrepreneurship The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook. Future Business Leader Global Business The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook. Introduction to Business Communication Job Interview L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships LifeSmarts Management Decision Making The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook. Management Information Systems

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Demonstrate conversation skills.	<p>English: 7.1, 8.1, 9.1, 10.1, 11.1, 12.1</p> <p>FBLA Competitive Events and Activities Areas:</p> <p>Banking and Financial Systems</p> <p>Business Communication</p> <p>Business Skills and Knowledge</p> <p>D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence</p> <p>Entrepreneurship</p> <p>The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook.</p> <p>Future Business Leader</p> <p>Global Business</p> <p>The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook.</p> <p>Introduction to Business Communication</p> <p>Job Interview</p> <p>L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships</p> <p>LifeSmarts</p> <p>Management Decision Making</p>

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Solve workplace problems.	<p>English: 7.5, 7.6, 8.5, 8.6, 9.5, 10.5, 11.5, 12.5</p> <p>FBLA Competitive Events and Activities Areas:</p> <p>Business Skills and Knowledge</p> <p>Entrepreneurship</p> <p>The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook.</p> <p>Global Business</p> <p>The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook.</p> <p>Introduction to Business Procedures</p> <p>Job Interview</p>
Incorporate business terms in written and oral communication.	<p>English: 7.5, 7.6, 8.5, 8.6, 9.5, 10.5, 11.5, 12.5</p> <p>FBLA Competitive Events and Activities Areas:</p> <p>Banking and Financial Systems</p>

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	<p>Business Communication</p> <p>Business Skills and Knowledge</p> <p>D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence</p> <p>Entrepreneurship</p> <p>The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook.</p> <p>Future Business Leader</p> <p>Global Business</p> <p>The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook.</p> <p>Introduction to Business Communication</p> <p>Job Interview</p> <p>L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships</p> <p>LifeSmarts</p> <p>Management Decision Making</p> <p>The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook.</p> <p>Management Information Systems</p> <p>The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook.</p> <p>Marketing</p> <p>The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook.</p> <p>Network Design</p> <p>Virtual Business Management Challenge</p>

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Using Telecommunications	
Demonstrate telephone etiquette.	<p>English: 7.1, 8.1, 9.1, 10.1, 11.1, 12.1</p> <p>FBLA Competitive Events and Activities Areas: Banking and Financial Systems Business Communication Business Skills and Knowledge D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence Entrepreneurship The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook. Future Business Leader Global Business The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook. Introduction to Business Communication Job Interview L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships LifeSmarts Management Decision Making The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook. Management Information Systems The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook. Marketing</p>

Task	SOL Correlations
	<p>The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook.</p> <p>Network Design Virtual Business Management Challenge</p>
Access information, using the Internet.	<p>English: 7.3, 8.3, 9.2, 10.2, 11.2</p> <p>History and Social Science: CE.1, GOVT.1, VUS.1, WG.1, WHI.1, WHII.1</p> <p>FBLA Competitive Events and Activities Areas: Business Communication Business Skills and Knowledge Cyber Security D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence Future Business Leader Introduction to Business Communication Job Interview L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships</p>
Manage digital identity and reputation.	<p>FBLA Competitive Events and Activities Areas: Business Communication Business Skills and Knowledge Cyber Security D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence Future Business Leader Introduction to Business Communication Job Interview L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships</p>
Identify emerging trends in telecommunications.	<p>English: 7.6, 8.6, 9.5, 10.5, 11.5, 12.5</p>

Task	SOL Correlations
	FBLA Competitive Events and Activities Areas: Business Communication Business Skills and Knowledge Cyber Security Future Business Leader Introduction to Business Communication Job Interview
Developing Life Skills	
Key numeric data, using the touch system with correct techniques to solve addition, subtraction, multiplication, and division problems.	FBLA Competitive Events and Activities Areas: Business Skills and Knowledge Computer Applications Computer Problem Solving Database Design & Applications Introduction to Business Procedures Introduction to Information Technology Spreadsheet Applications Word Processing
Round whole numbers and decimals in personal and business applications.	FBLA Competitive Events and Activities Areas: Business Skills and Knowledge Computer Applications Computer Problem Solving Database Design & Applications Introduction to Business Procedures Introduction to Information Technology Spreadsheet Applications Word Processing
Convert fractions to percentages and percentages to fractions.	Mathematics: 8.4 FBLA Competitive Events and Activities Areas: Business Skills and Knowledge

Task	SOL Correlations
	Computer Applications Computer Problem Solving Database Design & Applications Introduction to Business Procedures Introduction to Information Technology Spreadsheet Applications Word Processing
Identify the relationship between gross pay and net pay.	English: 7.6, 8.6, 9.5, 10.5, 11.5, 12.5 FBLA Competitive Events and Activities Areas: Business Skills and Knowledge Introduction to Business Procedures Job Interview
Write numbers and letters.	English: 7.7, 7.8, 8.7, 8.8, 9.6, 9.7, 10.6, 10.7, 11.6, 11.7, 12.6, 12.7 FBLA Competitive Events and Activities Areas: Business Skills and Knowledge Introduction to Business Procedures
Verify data.	English: 7.8, 8.8, 9.7, 10.7, 11.7, 12.7 FBLA Competitive Events and Activities Areas: Business Skills and Knowledge Introduction to Business Procedures
Sort items.	Mathematics: COM.7, COM.9 FBLA Competitive Events and Activities Areas: Business Skills and Knowledge Introduction to Business Procedures
Make change.	FBLA Competitive Events and Activities Areas: Business Skills and Knowledge

Task	SOL Correlations
	Introduction to Business Procedures English: 7.7, 7.8, 8.7, 8.8, 9.6, 9.7, 10.6, 10.7, 11.6, 11.7, 12.6, 12.7
Record personal data.	English: 7.6, 8.6, 9.5, 10.5, 11.5, 12.5 Mathematics: COM.10, COM.14 FBLA Competitive Events and Activities Areas: Business Skills and Knowledge Computer Applications Database Design & Applications Introduction to Business Procedures Spreadsheet Applications Word Processing
Complete an "EZ" income tax return form.	FBLA Competitive Events and Activities Areas: Business Skills and Knowledge Introduction to Business Procedures
Copying Documents	
Add paper to the copier.	FBLA Competitive Events and Activities Areas: Business Skills and Knowledge Introduction to Business Procedures
Make copies.	FBLA Competitive Events and Activities Areas: Business Skills and Knowledge Introduction to Business Procedures
Scan documents.	FBLA Competitive Events and Activities Areas: Business Skills and Knowledge Introduction to Business Procedures
Solving Problems Independently and in Groups	

Task	SOL Correlations
Build team skills.	<p>English: 7.1, 8.1, 9.1, 10.1, 11.1, 12.1</p> <p>History and Social Science: CE.4, CE.14, GOVT.9, GOVT.14</p> <p>FBLA Competitive Events and Activities Areas: Business Skills and Knowledge Organizational Leadership</p>
Identify a problem.	<p>English: 7.6, 8.6, 9.5, 10.5, 11.5, 12.5</p> <p>FBLA Competitive Events and Activities Areas: Business Skills and Knowledge Organizational Leadership</p>
Identify potential solutions.	<p>English: 7.6, 8.6, 9.5, 10.5, 11.5, 12.5</p> <p>Mathematics: COM.1</p> <p>FBLA Competitive Events and Activities Areas: Business Skills and Knowledge Organizational Leadership</p>
Examine alternative solutions.	<p>English: 7.6, 8.6, 9.5, 10.5, 11.5, 12.5</p> <p>Mathematics: COM.1</p> <p>FBLA Competitive Events and Activities Areas: Business Skills and Knowledge Organizational Leadership</p>
Select a solution.	<p>English: 7.1, 8.1, 9.1, 10.1, 11.1, 12.1</p> <p>Mathematics: COM.1</p>

Task	SOL Correlations
	FBLA Competitive Events and Activities Areas: Business Skills and Knowledge Organizational Leadership
Evaluate the outcome of the solution.	English: 7.1, 8.1, 9.1, 10.1, 11.1, 12.1 FBLA Competitive Events and Activities Areas: Business Skills and Knowledge Organizational Leadership
Enhancing Workplace Readiness Skills	
Demonstrate reading skills on a level required for employment in a chosen career field.	FBLA Competitive Events and Activities Areas: 3D Animation Accounting I Accounting II Advertising American Enterprise Project Banking and Financial Systems Business Calculations Business Communication Business Ethics Business Financial Plan Business Law Business Plan Business Skills and Knowledge Client Service The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook. Coding and Programming Community Service Project Computer Applications

Task	SOL Correlations
	<p>Computer Game & Simulation Programming</p> <p>Computer Problem Solving</p> <p>Cyber Security</p> <p>D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence</p> <p>Database Design & Applications</p> <p>Desktop Application Programming</p> <p>Digital Video Production</p> <p>E-Business</p> <p>Economics</p> <p>Electronic Career Portfolio</p> <p>Emerging Business Issues</p> <p>The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook.</p> <p>Entrepreneurship</p> <p>The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook.</p> <p>FBLA Principles and Procedures</p> <p>Future Business Leader</p> <p>Global Business</p> <p>The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook.</p> <p>Gold Seal Chapter Award of Merit (Hollis and Kitty Guy Award)</p> <p>Graphic Design</p> <p>Health Care Administration</p> <p>Help Desk</p> <p>Honor Chapter Award</p> <p>Impromptu Speaking</p> <p>The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State</p>

Task	SOL Correlations
	<p>Handbook.</p> <p>Insurance and Risk Management</p> <p>Introduction to Business</p> <p>Introduction to Business Communication</p> <p>Introduction to Business Presentation</p> <p>Introduction to Business Procedures</p> <p>Introduction to Financial Math</p> <p>Introduction to Information Technology</p> <p>Introduction to Parliamentary Procedure</p> <p>Job Interview</p> <p>Journalism</p> <p>L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships</p> <p>LifeSmarts</p> <p>Local Chapter Annual Business Report (Hamden L. Forkner Award)</p> <p>Management Decision Making</p> <p>The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook.</p> <p>Management Information Systems</p> <p>The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook.</p> <p>Marketing</p> <p>The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook.</p> <p>Microsoft Office Specialist Excel and Word</p> <p>Mobile Application Development</p> <p>Network Design</p> <p>Networking Concepts</p> <p>Organizational Leadership</p>

Task	SOL Correlations
	Parliamentary Procedure (Dorothy L. Travis Award) Partnership with Business Project Personal Finance Public Service Announcement Public Speaking I Public Speaking II Publication Design Sales Presentation Securities and Investments Social Media Campaign Spreadsheet Applications State Service Project Virtual Business Management Challenge Website Design The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook. Who's Who in FBLA Word Processing
Demonstrate math skills on a level required for employment in a chosen career field.	Mathematics: 7.2, 7.11, 7.12, 7.13, 8.4, 8.14, A.1, A.2, A.4, COM.1, PS.2* FBLA Competitive Events and Activities Areas: Business Calculations Business Skills and Knowledge Introduction to Financial Math
Demonstrate writing skills on a level required for employment in a chosen career field.	English: 7.7, 7.8, 8.7, 8.8, 9.6, 9.7, 10.6, 10.7, 11.6, 11.7, 12.6, 12.7 FBLA Competitive Events and Activities Areas: Business Communication Business Skills and Knowledge

Task	SOL Correlations
	Introduction to Business Communication Introduction to Business Procedures Word Processing
Demonstrate speaking and listening skills on a level required for employment in a chosen career field.	English: 7.1, 8.1, 9.1, 10.1, 11.1, 12.1 History and Social Science: CE.1, CE.14, GOVT.1, WG.1, WHI.1, WHIL.1 FBLA Competitive Events and Activities Areas: Business Communication Business Skills and Knowledge Introduction to Business Communication Introduction to Business Procedures
Demonstrate computer literacy on a level required for employment in a chosen career field.	English: 7.6, 8.6, 9.5, 10.5, 11.5, 12.5 Mathematics: COM.1, COM.7, COM.9 FBLA Competitive Events and Activities Areas: Business Communication Business Skills and Knowledge Computer Applications Introduction to Business Communication Introduction to Business Procedures Introduction to Information Technology
Demonstrate reasoning, problem-solving, and decision-making skills.	English: 7.6, 8.6, 9.5, 10.5, 11.5, 12.5 History and Social Science: CE.1, GOVT.1, VUS.1, WG.1, WHI.1, WHIL.1 Science: BIO.1, PH.3 FBLA Competitive Events and Activities Areas: 3D Animation

Task	SOL Correlations
	Accounting I Accounting II Advertising American Enterprise Project Banking and Financial Systems Business Calculations Business Communication Business Ethics Business Financial Plan Business Law Business Plan Business Skills and Knowledge Client Service The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook. Coding and Programming Community Service Project Computer Applications Computer Game & Simulation Programming Computer Problem Solving Cyber Security D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence Database Design & Applications Desktop Application Programming Digital Video Production E-Business Economics Electronic Career Portfolio Emerging Business Issues The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State

Task	SOL Correlations
	<p>Handbook.</p> <p>Entrepreneurship</p> <p>The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook.</p> <p>FBLA Principles and Procedures</p> <p>Future Business Leader</p> <p>Global Business</p> <p>The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook.</p> <p>Gold Seal Chapter Award of Merit (Hollis and Kitty Guy Award)</p> <p>Graphic Design</p> <p>Health Care Administration</p> <p>Help Desk</p> <p>Honor Chapter Award</p> <p>Impromptu Speaking</p> <p>The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook.</p> <p>Insurance and Risk Management</p> <p>Introduction to Business</p> <p>Introduction to Business Communication</p> <p>Introduction to Business Presentation</p> <p>Introduction to Business Procedures</p> <p>Introduction to Financial Math</p> <p>Introduction to Information Technology</p> <p>Introduction to Parliamentary Procedure</p> <p>Job Interview</p> <p>Journalism</p> <p>L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships</p>

Task	SOL Correlations
	<p>Largest Local Chapter Membership</p> <p>LifeSmarts</p> <p>Local Chapter Annual Business Report (Hamden L. Forkner Award)</p> <p>Management Decision Making</p> <p>The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook.</p> <p>Management Information Systems</p> <p>The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook.</p> <p>Marketing</p> <p>The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook.</p> <p>Microsoft Office Specialist Excel and Word</p> <p>Mobile Application Development</p> <p>Network Design</p> <p>Networking Concepts</p> <p>Organizational Leadership</p> <p>Parliamentary Procedure (Dorothy L. Travis Award)</p> <p>Partnership with Business Project</p> <p>Personal Finance</p> <p>Public Service Announcement</p> <p>Public Speaking I</p> <p>Public Speaking II</p> <p>Publication Design</p> <p>Sales Presentation</p> <p>Securities and Investments</p> <p>Social Media Campaign</p> <p>Spreadsheet Applications</p> <p>State Service Project</p>

Task	SOL Correlations
	Virtual Business Management Challenge Website Design The topic for this event changes from year to year. The annual topic may or may not correlate with this particular course. Please refer to the current Virginia FBLA State Handbook. Who's Who in FBLA Word Processing
Demonstrate a strong work ethic (e.g., satisfactory attendance, punctuality, positive attitude).	English: 7.6, 8.6, 9.5, 10.5, 11.5, 12.5 History and Social Science: CE.14, GOVT.16 FBLA Competitive Events and Activities Areas: Business Skills and Knowledge D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence Future Business Leader Job Interview L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships
Demonstrate a positive attitude.	English: 7.6, 8.6, 9.5, 10.5, 11.5, 12.5 FBLA Competitive Events and Activities Areas: Business Skills and Knowledge D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence Future Business Leader Job Interview L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships
Demonstrate independence and initiative.	History and Social Science: GOVT.16 FBLA Competitive Events and Activities Areas: Business Skills and Knowledge

Task	SOL Correlations
	D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence Future Business Leader Job Interview L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships
Demonstrate self-representation skills.	English: 7.6, 8.6, 9.5, 10.5, 11.5, 12.5 History and Social Science: GOVT.16 FBLA Competitive Events and Activities Areas: Business Skills and Knowledge D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence Future Business Leader Job Interview L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships
Maintain satisfactory attendance in school.	History and Social Science: CE.14 FBLA Competitive Events and Activities Areas: Business Skills and Knowledge D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence Future Business Leader Job Interview L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships
Preparing for Employment	
Explore jobs in a variety of careers.	English: 7.9, 8.9, 9.8, 10.8, 11.8, 12.8 FBLA Competitive Events and Activities Areas: Business Skills and Knowledge

Task	SOL Correlations
	D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence Electronic Career Portfolio Future Business Leader Job Interview L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships
Create portfolio containing representative samples of student work.	English: 7.1, 8.1, 9.1, 10.1, 11.1, 12.1 FBLA Competitive Events and Activities Areas: Business Skills and Knowledge D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence Electronic Career Portfolio Future Business Leader Job Interview L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships
Prepare a résumé.	English: 7.7, 7.8, 8.7, 8.8, 9.6, 9.7, 10.6, 10.7, 11.6, 11.7, 12.6, 12.7 FBLA Competitive Events and Activities Areas: Business Skills and Knowledge D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence Electronic Career Portfolio Future Business Leader Job Interview L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships
Complete a job application.	English: 7.7, 7.8, 8.7, 8.8, 9.6, 9.7, 10.6, 10.7, 11.6, 11.7, 12.6, 12.7 FBLA Competitive Events and Activities Areas: Business Skills and Knowledge D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence

Task	SOL Correlations
	Electronic Career Portfolio Future Business Leader Job Interview L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships
Demonstrate appropriate job interview skills.	English: 7.1, 8.1, 9.1, 10.1, 11.1, 12.1 FBLA Competitive Events and Activities Areas: Business Skills and Knowledge D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence Electronic Career Portfolio Future Business Leader Job Interview L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships