

# Standards Correlations

## Digital Applications (6611, 6617)

Task	SOL Correlations	FBLA Competitive Events and Activities Areas (Note: Event topics change from year to year. Refer to the current Virginia FBLA State Handbook to ensure correlations.)
<b>Demonstrating Personal Qualities and Abilities</b>		
Demonstrate creativity and innovation.	<p>English: 6.1, 6.3, 6.4, 6.6, 6.7, 6.9, 7.1, 7.3, 7.4, 7.6, 7.7, 7.9, 8.1, 8.3, 8.4, 8.6, 8.7, 8.9, 9.1, 9.5, 9.6, 9.8, 10.1, 10.5, 10.6, 10.8, 11.1, 11.5, 11.6, 11.8, 12.1, 12.5, 12.6, 12.8</p> <p>History and Social Science: CE.1, CE.4, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WG.4, WHI.1, WHII.1</p> <p>Mathematics: 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7, 6.10, 6.11, 6.12, 7.2, 7.3, 7.8, 7.9, 8.2, 8.4, 8.6, 8.7, 8.11, 8.12, 8.17, 8.18, A.9, AFDA.3, AFDA.4, AFDA.5, AFDA.6, AFDA.7, AFDA.8, AII.9, COM.1, COM.3, COM.4, COM.5, COM.8, DM.7, DM.1*, DM.10, DM.2*, DM.3*, PS.3*, PS.4*, PS.7*, PS.9*, PS.10*</p> <p>Science: 6.1, BIO.1, CH.1, ES.1, LS.1, PS.1</p>	
Demonstrate critical thinking and problem solving.	<p>English: 6.1, 6.3, 6.4, 6.5, 6.6, 6.7, 6.9, 7.1, 7.3, 7.4, 7.5, 7.6, 7.7, 7.9, 8.1, 8.3, 8.4, 8.5, 8.6, 8.7, 8.9, 9.1, 9.5, 9.6, 9.8, 10.1, 10.5, 10.6, 10.8, 11.1, 11.5, 11.6,</p>	

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	<p>11.8, 12.1, 12.5, 12.6, 12.8</p> <p>History and Social Science: CE.1, CE.4, CE.11, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WG.4, WHI.1, WHII.1</p> <p>Mathematics: 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.10, 6.11, 7.2, 7.3, 7.8, 7.12, 7.13, 8.2, 8.4, 8.8, 8.9, 8.10, 8.11, A.8, A.9, G.1, G.13, G.14, AFDA.3, AFDA.5, AFDA.8, AII.9, AII.10, AII.11, COM.1, COM.3, COM.4, COM.5, COM.8, DM.4, DM.7, DM.1*, DM.2*, DM.3*, DM.9*, PS.9*, PS.10*</p> <p>Science: 6.1, BIO.1, CH.1, ES.1, LS.1, PS.1</p>	
Demonstrate initiative and self-direction.	<p>English: 6.1, 6.4, 6.6, 6.7, 6.9, 7.1, 7.4, 7.6, 7.7, 7.9, 8.1, 8.4, 8.6, 8.7, 8.9, 9.1, 9.5, 9.6, 9.8, 10.1, 10.5, 10.6, 10.8, 11.1, 11.5, 11.6, 11.8, 12.1, 12.5, 12.6, 12.8</p> <p>History and Social Science: CE.1, CE.4, CE.11, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1</p>	
Demonstrate integrity.	<p>English: 6.1, 7.1, 8.1, 9.1, 9.5, 10.1, 10.5, 11.1, 11.5, 12.1, 12.5</p> <p>History and Social Science: CE.1, CE.3, CE.4, GOVT.1, GOVT.16, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1</p>	

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Demonstrate work ethic.	English: 6.1, 7.1, 8.1, 9.1, 10.1, 11.1, 12.1  History and Social Science: CE.1, CE.4, CE.14, GOVT.1, GOVT.16, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1  Science: CH.1	
<b>Demonstrating Interpersonal Skills</b>		
Demonstrate conflict-resolution skills.	English: 6.1, 6.2, 6.4, 6.6, 6.7, 6.9, 7.1, 7.2, 7.4, 7.6, 7.7, 7.9, 8.1, 8.2, 8.4, 8.6, 8.7, 8.9, 9.1, 10.1, 11.1, 12.1  History and Social Science: CE.1, CE.4, GOVT.1, USI.1, VUS.1	
Demonstrate listening and speaking skills.	English: 6.1, 6.2, 6.4, 6.6, 7.1, 7.2, 7.4, 7.6, 8.1, 8.2, 8.4, 8.6, 9.1, 10.1, 11.1, 12.1  History and Social Science: CE.1, CE.4, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1	
Demonstrate respect for diversity.	English: 6.1, 7.1, 8.1, 9.1, 10.1, 11.1, 12.1  History and Social Science: CE.1, CE.3, CE.4, GOVT.1, GOVT.16, USI.1, USII.1, USII.9, VUS.1, VUS.13, WG.1, WHI.1, WHII.1	
Demonstrate customer service skills.	English: 6.1, 6.4, 6.7, 7.1, 7.4, 7.7, 8.1, 8.4, 8.7, 9.1, 9.5, 9.6, 10.1, 10.5, 10.6, 11.1, 11.5, 11.6, 12.1, 12.5, 12.6	

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	History and Social Science: CE.1, CE.4, GOVT.1, GOVT.16, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1	
Collaborate with team members	English: 6.1, 7.1, 8.1, 9.1, 10.1, 11.1, 12.1  History and Social Science: CE.1, CE.3, CE.4, GOVT.1, GOVT.16, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1	
<b>Demonstrating Professional Competencies</b>		
Demonstrate big-picture thinking.	English: 6.1, 6.4, 7.1, 7.4, 8.1, 8.4, 9.1, 9.5, 10.1, 10.5, 11.1, 11.5, 12.1, 12.5  History and Social Science: CE.1, CE.4, CE.12, GOVT.1, GOVT.15, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1	
Demonstrate career- and life-management skills.	English: 6.1, 6.7, 7.1, 7.7, 8.1, 8.7, 9.1, 9.6, 10.1, 10.6, 11.1, 11.6, 12.1, 12.6  History and Social Science: CE.1, CE.4, CE.12, CE.14, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1  Mathematics: 8.4	
Demonstrate continuous learning and adaptability.	English: 6.1, 6.4, 6.7, 6.9, 7.1, 7.4, 7.7, 7.9, 8.1, 8.4, 8.7, 8.9, 9.1, 9.5, 9.6, 9.8, 10.1, 10.5, 10.6, 10.8, 11.1, 11.5, 11.6, 11.8, 12.1, 12.5, 12.6, 12.8  History and Social Science: CE.1, CE.3, CE.4,	

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	CE.14, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1  Science: BIO.1, CH.1, LS.1, PH.1, PH.4, PS.1	
Manage time and resources.	English: 6.1, 6.2, 6.4, 6.7, 6.9, 7.1, 7.2, 7.4, 7.7, 7.9, 8.1, 8.2, 8.4, 8.7, 8.9, 9.1, 9.5, 9.6, 9.8, 10.1, 10.5, 10.6, 10.8, 11.2, 11.5, 11.6, 11.8, 12.2, 12.5, 12.6, 12.8  History and Social Science: CE.1, CE.4, CE.11, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1  Mathematics: 6.10, 6.11, 6.12, 7.2, 7.3, 7.8, 7.9, 7.10, 7.11, 7.12, 7.13, 8.4, 8.11, 8.12, 8.13, 8.14, 8.17, 8.18, A.4, A.5, A.8, A.9, AFDA.3, AFDA.4, AFDA.5, AFDA.6, AFDA.7, AFDA.8, COM.1, COM.3, COM.5, COM.8	
Demonstrate information-literacy skills.	English: 6.1, 6.2, 6.4, 6.6, 6.7, 6.9, 7.1, 7.2, 7.3, 7.4, 7.6, 7.7, 7.9, 8.1, 8.2, 8.3, 8.4, 8.6, 8.7, 8.9, 9.2, 9.5, 9.6, 9.8, 10.2, 10.5, 10.6, 10.8, 11.2, 11.5, 11.6, 11.8, 12.2, 12.5, 12.6, 12.8  History and Social Science: CE.1, CE.4, CE.14, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1  Mathematics: 6.10, 6.11, 7.8, 7.9, 8.11, 8.12, A.8, A.9, AFDA.3, AFDA.4, AFDA.6, AFDA.7,	

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	<p>AFDA.8, DM.8, PS.1*, PS.2*, PS.3*, PS.4*, PS.7*, PS.8*, PS.9*, PS.10*</p> <p>Science: 6.1, BIO.1, CH.1, ES.1, LS.1, PH.1, PS.1</p>	
<p>Demonstrate an understanding of information security.</p>	<p>English: 6.1, 6.2, 6.3, 6.4, 6.6, 6.7, 6.8, 6.9, 7.1, 7.2, 7.3, 7.4, 7.6, 7.7, 7.8, 7.9, 8.1, 8.2, 8.3, 8.4, 8.6, 8.7, 8.8, 8.9, 9.1, 9.2, 9.5, 9.6, 9.8, 10.1, 10.2, 10.5, 10.6, 10.8, 11.1, 11.2, 11.5, 11.6, 11.8, 12.1, 12.2, 12.5, 12.6, 12.8</p> <p>History and Social Science: CE.1, CE.4, CE.14, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1</p> <p>Mathematics: COM.10</p>	
<p>Maintain working knowledge of current information-technology (IT) systems.</p>	<p>English: 6.1, 6.3, 6.4, 6.6, 6.9, 7.1, 7.3, 7.4, 7.6, 7.9, 8.1, 8.3, 8.4, 8.6, 8.9</p> <p>History and Social Science: CE.1, CE.4, CE.14, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1</p> <p>Mathematics: 7.8, COM.1, COM.2, COM.7, COM.9, COM.10, COM.11, COM.16, COM.18, PS.17</p> <p>Science: BIO.1, CH.1, ES.1, PH.1</p>	
<p>Demonstrate proficiency with</p>	<p>History and Social Science: CE.1, CE.4, CE.14, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1,</p>	

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technologies, tools, and machines common to a specific occupation.	<p>WHII.1</p> <p>Mathematics: 6.10, 6.11, 7.9, 8.4, A.7, A.8, A.9, AFDA.1, AFDA.3, AFDA.5, AII.4, AII.7, AII.9, COM.1, COM.7, COM.10, COM.11, COM.12, COM.16</p> <p>Science: CH.1, ES.1, LS.1, PH.1, PS.1</p>	
Apply mathematical skills to job-specific tasks.	<p>English: 6.4, 6.6, 6.7, 7.4, 7.6, 7.7, 8.4, 8.6, 8.7, 9.5, 9.6, 10.5, 10.6, 11.5, 11.6, 12.5, 12.6</p> <p>History and Social Science: CE.1, CE.4, CE.14, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1</p> <p>Mathematics: 6.1, 6.2, 6.5, 6.6, 6.12, 6.13, 6.14, 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.8, 7.9, 7.11, 7.12, 7.13, 8.4, 8.5, 8.6, 8.8, 8.9, 8.10, 8.11, 8.12, 8.13, 8.14, 8.15, 8.16, 8.17, 8.18, A.1, A.3, A.4, A.5, A.7, A.8, A.9, AFDA.1, AFDA.3, AFDA.5, AFDA.8, AII.3, AII.7, AII.9, AII.10, COM.1, COM.7</p> <p>Science: 6.1, BIO.1, CH.1, ES.1, LS.1, PH.1, PS.1</p>	
Demonstrate professionalism.	<p>English: 6.1, 7.1, 8.1, 9.1, 10.1, 11.1, 12.1</p> <p>History and Social Science: CE.1, CE.4, CE.14, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1</p>	
Demonstrate reading	English: 6.1, 6.6, 6.7, 7.1, 7.6, 7.7, 8.1, 8.6, 8.7, 9.1,	

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and writing skills.	9.5, 9.6, 9.7, 10.1, 10.5, 10.6, 10.7, 11.1, 11.5, 11.6, 11.7, 12.1, 12.5, 12.6, 12.7  History and Social Science: CE.1, CE.4, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1  Science: 6.1, PH.1, PS.1	
Demonstrate workplace safety.	English: 6.4, 7.4, 8.4, 9.5, 10.5, 11.5, 12.5  History and Social Science: CE.1, CE.4, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1  Science: CH.1	
<b>Examining All Aspects of an Industry</b>		
Examine aspects of planning within an industry/organization.	History and Social Science: GOVT.16	
Examine aspects of management within an industry/organization.		
Examine aspects of financial responsibility within an industry/organization.		
Examine technical and production skills required of workers within an		

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industry/organization.		
Examine principles of technology that underlie an industry/organization.		
Examine labor issues related to an industry/organization.	History and Social Science: GOVT.16	
Examine community issues related to an industry/organization.	History and Social Science: GOVT.16	
Examine health, safety, and environmental issues related to an industry/organization.	History and Social Science: GOVT.16	
<b>Addressing Elements of Student Life</b>		
Identify the purposes and goals of the student organization.		
Explain the benefits and responsibilities of membership in the student organization as a student and in professional/civic organizations as an adult.		

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Demonstrate leadership skills through participation in student organization activities, such as meetings, programs, and projects.		
Identify Internet safety issues and procedures for complying with acceptable use standards.		
<b>Exploring Work-Based Learning</b>		
Identify the types of work-based learning (WBL) opportunities.		
Reflect on lessons learned during the WBL experience.		
Explore career opportunities related to the WBL experience.		
Participate in a WBL experience, when appropriate.		
<b>Applying Basic Computer Operations</b>		

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Identify computer system components.	English: 9.5, 10.5, 11.5, 12.5 Mathematics: COM.10, COM.11, COM.16	Business Skills and Knowledge Computer Problem Solving Introduction to Information Technology
Identify safety precautions associated with computer use.	English: 9.5, 10.5, 11.5, 12.5	Business Skills and Knowledge Introduction to Business Procedures Introduction to Information Technology
Describe ergonomic and repetitive strain injury (RSI) guidelines related to computer use.	English: 9.5, 10.5, 11.5, 12.5	Business Skills and Knowledge
Maintain workstation, equipment, and supplies.	English: 9.5, 10.5, 11.5, 12.5	Business Skills and Knowledge Computer Applications Database Design & Applications Introduction to Business Procedures Introduction to Information Technology Spreadsheet Applications Word Processing
Navigate operating systems and software programs.	English: 9.5, 10.5, 11.5, 12.5	Business Skills and Knowledge Computer Applications Database Design & Applications Introduction to Business Procedures Introduction to Information Technology Spreadsheet Applications Word Processing
Input data and commands using peripherals.	English: 9.6, 9.7, 10.6, 10.7, 11.6, 11.7, 12.6, 12.7 Mathematics: COM.10	Business Skills and Knowledge Computer Applications Database Design & Applications

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		Introduction to Business Procedures Introduction to Information Technology Spreadsheet Applications Word Processing
Troubleshoot computer problems.	English: 9.5, 9.8, 10.5, 10.8, 11.5, 11.8, 12.5, 12.8	Business Skills and Knowledge Computer Applications Computer Problem Solving Database Design & Applications Introduction to Business Procedures Introduction to Information Technology Spreadsheet Applications Word Processing
Troubleshoot printer malfunctions.	English: 9.5, 10.5, 11.5, 12.5	Business Skills and Knowledge Computer Applications Computer Problem Solving Database Design & Applications Introduction to Business Procedures Introduction to Information Technology Spreadsheet Applications Word Processing
Manipulate data/software/operating system.	English: 9.2, 10.2, 11.2, 12.2	Business Skills and Knowledge Computer Applications Database Design & Applications Introduction to Business Procedures Introduction to Information Technology Spreadsheet Applications Word Processing
Use file management techniques.		Business Skills and Knowledge Computer Applications

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		Database Design & Applications Introduction to Business Procedures Introduction to Information Technology Spreadsheet Applications Word Processing
<b>Mastering Keyboarding Skills</b>		
Key alphabetic, numeric, and symbol information.		Business Skills and Knowledge Computer Applications Database Design & Applications Introduction to Business Procedures Introduction to Information Technology Spreadsheet Applications Word Processing
Improve keyboarding techniques.	English: 9.5, 10.5, 11.5, 12.5	Business Skills and Knowledge Computer Applications Database Design & Applications Introduction to Business Procedures Introduction to Information Technology Spreadsheet Applications Word Processing
Increase keyboarding speed and accuracy to meet industry standards.	English: 9.6, 9.7, 10.6, 10.7, 11.6, 11.7, 12.6, 12.7	Business Skills and Knowledge Computer Applications Database Design & Applications Introduction to Business Procedures Introduction to Information Technology Spreadsheet Applications Word Processing
Proofread copy.	English: 9.7, 10.7, 11.7, 12.7	Business Skills and Knowledge

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		Computer Applications Database Design & Applications Introduction to Business Procedures Introduction to Information Technology Spreadsheet Applications Word Processing
<b>Using Word Processing Applications</b>		
Identify a variety of word processing programs.	English: 9.5, 10.5, 11.5, 12.5	Business Skills and Knowledge Computer Applications Database Design & Applications Introduction to Business Procedures Introduction to Information Technology Spreadsheet Applications Word Processing
Compose business documents.	English: 9.5, 9.6, 9.7, 10.5, 10.6, 10.7, 11.5, 11.6, 11.7, 12.5, 12.6, 12.7	Business Skills and Knowledge Computer Applications Database Design & Applications Introduction to Business Procedures Introduction to Information Technology Spreadsheet Applications Word Processing
Key business documents.	English: 9.5, 9.6, 9.7, 10.5, 10.6, 10.7, 11.5, 11.6, 11.7, 12.5, 12.6, 12.7	Business Skills and Knowledge Computer Applications Database Design & Applications Introduction to Business Procedures Introduction to Information Technology Spreadsheet Applications Word Processing

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Edit copy.	English: 9.7, 10.7, 11.7, 12.7	
Enhance documents by using page layout and graphic design features.	Mathematics: COM.12	American Enterprise Project Business Financial Plan Business Plan Business Skills and Knowledge Community Service Project Computer Applications Computer Problem Solving Database Design & Applications Introduction to Business Procedures Introduction to Information Technology Partnership with Business Project Spreadsheet Applications Word Processing
Prepare addresses on labels and envelopes.	English: 9.5, 9.6, 9.7, 10.5, 10.6, 10.7, 11.5, 11.6, 11.7, 12.5, 12.6, 12.7	Business Skills and Knowledge Computer Applications Computer Problem Solving Database Design & Applications Introduction to Business Procedures Introduction to Information Technology Spreadsheet Applications Word Processing
Obtain assistance from electronic references and documentation.	English: 9.5, 9.6, 9.7, 9.8, 10.5, 10.6, 10.7, 10.8, 11.5, 11.6, 11.7, 11.8, 12.5, 12.6, 12.7, 12.8	Business Skills and Knowledge Computer Applications Computer Problem Solving Database Design & Applications Introduction to Business Procedures Spreadsheet Applications Word Processing

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Integrate keyed information and notes directly from conversations, meetings, and media.	English: 9.5, 9.6, 9.7, 10.5, 10.6, 10.7, 11.5, 11.6, 11.7, 12.5, 12.6, 12.7	Business Communication Business Skills and Knowledge Introduction to Business Communication
Key research-related documents.	English: 9.5, 9.6, 9.7, 10.5, 10.6, 10.7, 11.5, 11.6, 11.7, 12.5, 12.6, 12.7	American Enterprise Project Business Financial Plan Business Plan Business Skills and Knowledge Community Service Project Partnership with Business Project
Complete special forms.	English: 9.1, 9.5, 9.6, 9.7, 10.1, 10.5, 10.6, 10.7, 11.1, 11.5, 11.6, 11.7, 12.1, 12.5, 12.6, 12.7	Business Skills and Knowledge Computer Applications Database Design & Applications Introduction to Business Procedures Spreadsheet Applications Word Processing
Merge files to produce form letters.	English: 9.1, 9.5, 9.6, 9.7, 10.1, 10.5, 10.6, 10.7, 11.1, 11.5, 11.6, 11.7, 12.1, 12.5, 12.6, 12.7	Business Calculations Business Skills and Knowledge Computer Applications Database Design & Applications Introduction to Financial Math Spreadsheet Applications Word Processing
Integrate database data, spreadsheet data, and graphics into a word-processed document.	English: 9.2, 9.5, 10.2, 10.5, 11.2, 11.5, 12.2, 12.5 Mathematics: COM.1, COM.7, COM.9	Business Calculations Business Skills and Knowledge Computer Applications Database Design & Applications Introduction to Financial Math

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		Spreadsheet Applications Word Processing
<b>Using Spreadsheet Applications</b>		
Identify a variety of spreadsheet programs.	English: 9.5, 9.6, 9.7, 10.5, 10.6, 10.7, 11.5, 11.6, 11.7, 12.5, 12.6, 12.7	Business Calculations Business Skills and Knowledge Computer Applications Database Design & Applications Introduction to Financial Math Spreadsheet Applications Word Processing
Enter data and formulas in a spreadsheet.	English: 9.1, 9.2, 9.3, 9.5, 9.6, 9.7, 10.1, 10.2, 10.3, 10.5, 10.6, 10.7, 11.1, 11.2, 11.3, 11.5, 11.6, 11.7, 12.1, 12.3, 12.5, 12.6, 12.7  Mathematics: COM.1, COM.7	Business Calculations Business Skills and Knowledge Computer Applications Database Design & Applications Introduction to Financial Math Spreadsheet Applications Word Processing
Edit data in a spreadsheet.	English: 9.7, 10.7, 11.7, 12.7  Mathematics: COM.1, COM.7	Business Calculations Business Skills and Knowledge Computer Applications Database Design & Applications Introduction to Financial Math Spreadsheet Applications Word Processing
Analyze data in a spreadsheet.	English: 9.5, 10.5, 11.5, 12.5  Mathematics: COM.1, COM.7	Accounting I Accounting II Business Calculations Business Skills and Knowledge

<b>Task</b>	<b>SOL Correlations</b>	<b>FBLA Competitive Events and Activities Areas</b> (Note: Event topics change from year to year. Refer to the current Virginia FBLA State Handbook to ensure correlations.)
		Computer Applications Database Design & Applications Introduction to Financial Math Spreadsheet Applications Word Processing
Create graphs and charts to visually represent spreadsheet values.	English: 9.5, 9.6, 9.7, 10.5, 10.6, 10.7, 11.5, 11.6, 11.7, 12.5, 12.6, 12.7  Mathematics: COM.1, COM.7, COM.12	Business Calculations Business Skills and Knowledge Computer Applications Database Design & Applications Introduction to Financial Math Spreadsheet Applications Word Processing
<b>Using Multimedia Applications</b>		
Identify a variety of presentation applications.	English: 9.5, 9.6, 9.7, 10.5, 10.6, 10.7, 11.5, 11.6, 11.7, 12.5, 12.6, 12.7	Banking and Financial Systems Business Skills and Knowledge Entrepreneurship Global Business LifeSmarts Management Decision Making Management Information Systems Marketing Network Design Virtual Business Management Challenge
Identify the components of an effective presentation.	English: 9.5, 9.6, 9.7, 10.5, 10.6, 10.7, 11.5, 11.6, 11.7, 12.5, 12.6, 12.7	Banking and Financial Systems Business Skills and Knowledge Entrepreneurship Global Business LifeSmarts

<b>Task</b>	<b>SOL Correlations</b>	<b>FBLA Competitive Events and Activities Areas</b> (Note: Event topics change from year to year. Refer to the current Virginia FBLA State Handbook to ensure correlations.)
		Management Decision Making Management Information Systems Marketing Network Design Virtual Business Management Challenge
Build a multimedia presentation.	English: 9.1, 9.6, 9.7, 10.1, 10.6, 10.7, 11.1, 11.6, 11.7, 12.1, 12.6, 12.7  Mathematics: COM.12	Banking and Financial Systems Business Skills and Knowledge Entrepreneurship Global Business LifeSmarts Management Decision Making Management Information Systems Marketing Network Design Virtual Business Management Challenge
Enhance a multimedia presentation with specialized features.	English: 9.2, 9.5, 10.2, 10.5, 11.2, 11.5, 12.2, 12.5  Mathematics: COM.12	Banking and Financial Systems Business Skills and Knowledge Entrepreneurship Global Business LifeSmarts Management Decision Making Management Information Systems Marketing Network Design Virtual Business Management Challenge
<b>Using Database Applications</b>		
Identify a variety of database applications.	English: 9.5, 10.5, 11.5, 12.5	Business Calculations Business Skills and Knowledge

<b>Task</b>	<b>SOL Correlations</b>	<b>FBLA Competitive Events and Activities Areas</b> (Note: Event topics change from year to year. Refer to the current Virginia FBLA State Handbook to ensure correlations.)
		Computer Applications Database Design & Applications Introduction to Financial Math Spreadsheet Applications Word Processing
Create a database.	English: 9.3, 10.3, 11.3, 12.3  Mathematics: COM.1, COM.7, COM.9, COM.10, COM.11	Business Calculations Business Skills and Knowledge Computer Applications Database Design & Applications Introduction to Financial Math Spreadsheet Applications Word Processing
Populate the database.	English: 9.5, 10.5, 11.5, 12.5  Mathematics: COM.1, COM.7, COM.10, COM.11	Business Calculations Business Skills and Knowledge Computer Applications Database Design & Applications Introduction to Financial Math Spreadsheet Applications Word Processing
Process material using database features.	Mathematics: COM.1, COM.7, COM.11	Business Calculations Business Skills and Knowledge Computer Applications Database Design & Applications Introduction to Financial Math Spreadsheet Applications Word Processing
Apply database skills to solve a problem.	English: 9.5, 10.5, 11.5, 12.5  Mathematics: COM.1, COM.7, COM.9, COM.10,	Accounting I Accounting II Business Calculations

Task	SOL Correlations	<b>FBLA Competitive Events and Activities Areas</b> (Note: Event topics change from year to year. Refer to the current Virginia FBLA State Handbook to ensure correlations.)
	COM.11	Business Skills and Knowledge Computer Applications Database Design & Applications Introduction to Financial Math Spreadsheet Applications Word Processing
<b>Investigating Digital Citizenship</b>		
Define <i>copyright</i> , <i>computer ethics</i> , and <i>netiquette</i> .	English: 9.3, 10.3, 11.3, 12.3	American Enterprise Project Business Ethics Business Financial Plan Business Law Business Plan Business Skills and Knowledge Community Service Project Partnership with Business Project
Apply copyright standards, computer ethics, and netiquette.	English: 9.5, 10.5, 11.5, 12.5	American Enterprise Project Business Ethics Business Financial Plan Business Law Business Plan Business Skills and Knowledge Community Service Project Partnership with Business Project
Use best practices for data security.	English: 9.5, 10.5, 11.5, 12.5	Business Skills and Knowledge Cyber Security Introduction to Business Procedures
Manage digital identity and reputation.	English: 9.8, 10.8, 11.8, 12.8	Business Skills and Knowledge Cyber Security

<b>Task</b>	<b>SOL Correlations</b>	<b>FBLA Competitive Events and Activities Areas</b> (Note: Event topics change from year to year. Refer to the current Virginia FBLA State Handbook to ensure correlations.)
	History and Social Science: GOVT.16, VUS.13, VUS.14, WHII.14	Introduction to Business Procedures
Apply best practices for cyber and social media presence.	English: 9.5, 10.5, 11.5, 12.5 History and Social Science: VUS.13	Business Skills and Knowledge Cyber Security Introduction to Business Procedures Social Media Campaign
<b>Exploring Careers</b>		
Correlate digital application skills with the appropriate career pathways.	English: 9.5, 9.8, 10.5, 10.8, 11.5, 11.8, 12.5, 12.8	Business Skills and Knowledge D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence Electronic Career Portfolio Future Business Leader Job Interview L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships
Develop or update a print and/or electronic résumé.	English: 9.6, 9.7, 10.6, 10.7, 11.6, 11.7, 12.6, 12.7 History and Social Science: GOVT.1, VUS.1, WG.1, WHI.1, WHII.1	Business Skills and Knowledge D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence Electronic Career Portfolio Future Business Leader Job Interview L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships
Complete an online and/or a written job application form.	English: 9.6, 9.7, 10.6, 10.7, 11.6, 11.7, 12.6, 12.7	Business Skills and Knowledge D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence Electronic Career Portfolio Future Business Leader

<b>Task</b>	<b>SOL Correlations</b>	<b>FBLA Competitive Events and Activities Areas</b> (Note: Event topics change from year to year. Refer to the current Virginia FBLA State Handbook to ensure correlations.)
		Job Interview L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships
Create an electronic and/or hard-copy portfolio.	English: 9.1, 10.1, 11.1, 12.1	Business Skills and Knowledge D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence Electronic Career Portfolio Future Business Leader Job Interview L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships
Participate in a mock interview.	English: 9.1, 10.1, 11.1, 12.1  History and Social Science: GOVT.1, GOVT.16, VUS.1, WG.1, WHI.1, WHII.1	Business Skills and Knowledge D. J. Howard/Walker/Shell/Campbell/VBEA Scholarship/S.L.T. Award of Excellence Electronic Career Portfolio Future Business Leader Job Interview L. Marguerite Crumley, Frank Manning Peele, Foundation's Sarah Lowe Thompson Scholarships
<b>Preparing for Industry Certification</b>		
Describe the process and requirements for obtaining industry certifications related to the Digital Applications course.	English: 9.5, 10.5, 11.5, 12.5	Business Skills and Knowledge Electronic Career Portfolio Future Business Leader Job Interview
Identify testing skills/strategies for a	English: 9.5, 10.5, 11.5, 12.5	Business Skills and Knowledge

<b>Task</b>	<b>SOL Correlations</b>	<b>FBLA Competitive Events and Activities Areas</b> (Note: Event topics change from year to year. Refer to the current Virginia FBLA State Handbook to ensure correlations.)
certification examination.	History and Social Science: GOVT.1, VUS.1, WG.1, WHI.1, WHII.1	
Demonstrate ability to successfully complete selected practice examinations (e.g., practice questions similar to those on certification exams).	English: 9.5, 10.5, 11.5, 12.5	Business Skills and Knowledge
Successfully complete an industry certification examination representative of skills learned in this course (e.g., Microsoft Office Specialist [MOS]).	English: 9.5, 10.5, 11.5, 12.5	Business Skills and Knowledge