Certified Hospitality and Tourism Management Professional Examination

Credential Source Contact information

**Source Company Name:** National Restaurant Association  
**Contact:** National Restaurant Association  
**Phone:** 312-715-6770  
**Email:** eobrien@restaurant.org  
**Website:** National Restaurant Association

Credential Contractor

**Credential Contractor:** Same as source  
**Contact:** Same as source  
**Phone:** Same as source  
**Email:** Same as source

Test Administration

**Test Site**

School: Online  
School: Paper/Pencil

**Can the instructor take this test?:** Yes

**Number of Test Items:** 50  
**Time allowed (minutes):** 180  
**Passing score (percent):** 70  
**Cost Per Test:** $50

**Additional information:**

- Must pass Level 1 and Level 2 to obtain this credential.  
- CHTMP is recognized by the top hospitality brands in the industry. The test is available as an online or print exam to accommodate examinees and schools.
Possible Preparatory Courses
Hospitality, Tourism, and Recreation I (8202/36 weeks, 280 hours)
Hospitality, Tourism, and Recreation II (8203/36 weeks, 280 hours)
Lodging Management (formerly Hotel Management and Operations) (8159/36 weeks)
Travel and Tourism Marketing (formerly Opportunities in Hospitality and Tourism) (8139/36 weeks)
Travel, Tourism, and Destination Marketing (formerly Travel and Tourism Marketing and Sales) (8169/36 weeks)

Certified Hospitality and Tourism Management Professional Examination, Level 1

Accommodations: Students with Disabilities

Timing
- Multiple test sessions ......................................................... Yes
- Time of day ........................................................................ Yes
- Order of tasks ........................................................................ Yes
- Planned breaks during test .................................................. Yes

Setting
- Test location ........................................................................ Yes
- Adaptive or special furniture .............................................. Yes
- Special lighting ..................................................................... Yes

Presentation
- Written directions accompanying oral directions .................. Yes
- Specific verbal prompts ......................................................... Yes
- Visual aids ............................................................................ Yes
- Amplification equipment ....................................................... Yes
- Headphones, earmuffs, or earplugs ....................................... Yes
- Large-print test ...................................................................... Yes
- Braille test ............................................................................. Yes
- Read-aloud test ...................................................................... Yes
- Audio test ............................................................................... Yes
- Interpreting/transliterating testing directions ......................... Yes
- Interpreting/transliterating the test ........................................ Yes

Response
- Enlarged copy of the answer document .................................. Yes
- Communication board or choice cards .................................... Yes
<table>
<thead>
<tr>
<th>Accommodation</th>
<th>Yes/No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Examiner records responses</td>
<td>Yes</td>
</tr>
<tr>
<td>Brailler</td>
<td>Yes</td>
</tr>
<tr>
<td>Word processor or word processor with speech-to-text</td>
<td>Yes</td>
</tr>
<tr>
<td>Augmentative communication device</td>
<td>Yes</td>
</tr>
<tr>
<td>Word prediction software</td>
<td>Yes</td>
</tr>
<tr>
<td>Spelling aids</td>
<td>Yes</td>
</tr>
<tr>
<td>English dictionary</td>
<td>Yes</td>
</tr>
<tr>
<td>Dictation using a recording device</td>
<td>Yes</td>
</tr>
<tr>
<td>Dictation to a scribe</td>
<td>Yes</td>
</tr>
<tr>
<td>Read back student response</td>
<td>Yes</td>
</tr>
<tr>
<td>Calculator and arithmetic tools</td>
<td>Yes</td>
</tr>
<tr>
<td>Calculator with additional functions</td>
<td>Yes</td>
</tr>
<tr>
<td>Math aids</td>
<td>Yes</td>
</tr>
<tr>
<td>Dry erase board</td>
<td>Yes</td>
</tr>
<tr>
<td>Additional writing implements</td>
<td>Yes</td>
</tr>
<tr>
<td><strong>Accommodations: English Learners</strong></td>
<td></td>
</tr>
<tr>
<td>Audio test</td>
<td>Yes</td>
</tr>
<tr>
<td>Bilingual dictionary</td>
<td>Yes</td>
</tr>
<tr>
<td>Dictation to scribe</td>
<td>Yes</td>
</tr>
<tr>
<td>English dictionary</td>
<td>Yes</td>
</tr>
<tr>
<td>Examiner records responses</td>
<td>Yes</td>
</tr>
<tr>
<td>Flexible schedule</td>
<td>Yes</td>
</tr>
<tr>
<td>Multiple test sessions</td>
<td>Yes</td>
</tr>
<tr>
<td>Read-aloud test</td>
<td>Yes</td>
</tr>
<tr>
<td>Test directions delivery</td>
<td>Yes</td>
</tr>
<tr>
<td>Visual aids</td>
<td>Yes</td>
</tr>
</tbody>
</table>

**Certified Hospitality and Tourism Management Professional Examination, Level 2**

**Accommodations: Students with Disabilities**

**Timing**

<table>
<thead>
<tr>
<th>Accommodation</th>
<th>Yes/No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Multiple test sessions</td>
<td>Yes</td>
</tr>
<tr>
<td>Time of day</td>
<td>Yes</td>
</tr>
<tr>
<td>Order of tasks</td>
<td>Yes</td>
</tr>
</tbody>
</table>
### Planned breaks during test

Yes

### Setting

- **Test location**: Yes
- **Adaptive or special furniture**: Yes
- **Special lighting**: Yes

### Presentation

- **Written directions accompanying oral directions**: Yes
- **Specific verbal prompts**: Yes
- **Visual aids**: Yes
- **Amplification equipment**: Yes
- **Headphones, earmuffs, or earplugs**: Yes
- **Large-print test**: Yes
- **Braille test**: Yes
- **Read-aloud test**: Yes
- **Audio test**: Yes
- **Interpreting/transliterating testing directions**: Yes
- **Interpreting/transliterating the test**: Yes

### Response

- **Enlarged copy of the answer document**: Yes
- **Communication board or choice cards**: Yes
- **Examiner records responses**: Yes
- **Brailer**: Yes
- **Word processor or word processor with speech-to-text**: Yes
- **Augmentative communication device**: Yes
- **Word prediction software**: Yes
- **Spelling aids**: Yes
- **English dictionary**: Yes
- **Dictation using a recording device**: Yes
- **Dictation to a scribe**: Yes
- **Read back student response**: Yes
- **Calculator and arithmetic tools**: Yes
- **Calculator with additional functions**: Yes
- **Math aids**: Yes
- **Dry erase board**: Yes
Additional writing implements .......................................................................................................................... Yes

Accommodations: English Learners

Audio test.......................................................................................................................................................... Yes
Bilingual dictionary .......................................................................................................................................... Yes
Dictation to scribe............................................................................................................................................ Yes
English dictionary............................................................................................................................................ Yes
Examiner records responses .......................................................................................................................... Yes
Flexible schedule............................................................................................................................................ Yes
Multiple test sessions ..................................................................................................................................... Yes
Read-aloud test................................................................................................................................................ Yes
Test directions delivery ................................................................................................................................. Yes
Visual aids...................................................................................................................................................... Yes